

Step 1 Submit Your Application

In GoBusiness Dashboard:

- Complete and submit the application form;
- Pay **S\$120 application fee**

Step 2 Registrar Processes Your Application

The Registrar may **contact you for any clarifications.**

If the applicant for registration is, in the opinion of the Registrar, a **fit and proper** person, the Registrar may give **in-principle approval** around **4 weeks** after receiving your application.

Step 3 Pay Registration Fee

Depending on your selected class of registration, you must **pay a registration fee of S\$250 or S\$350 per place of business** within **30 days** after receiving in-principal approval from the Registrar.

Step 4 Registrar Issues Your Certificate

After the Registrar receives your payment of the registration fees, the Registrar will send you an approval email notification with the **Certificate of Registration.**

