

GoBusiness Licensing Guide

Step by Step Guide for Regulated Dealers in the
Precious Stones and Precious Metals Dealers Sector

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1 Information You Need for Registration

Important Notice

Login Mode

(The application fees will not be refunded if you submitted an application by logging in under the wrong mode/entity.)

Login as “For Business Users”

Ensure that you have a valid Corppass of the business entity that the Registration Certificate will be issued to.

(To apply for your Corppass account, please visit <https://www.corppass.gov.sg>. Your Corppass Administrator should also create Corppass User accounts for your GoBusiness Licensing users and select the entity’s e-Services “Ministry of Trade’s GoBusiness Licensing” during account creation.)

- There should be only **one application per business entity** (i.e. one application per UEN). If you have multiple outlets, please add additional outlets within the same application.
- Ensure that your officers’ particulars and business particulars with the Accounting and Corporate Regulatory Authority (ACRA) is updated so that accurate can be auto-populated in the application form.
- It may take around 4 weeks for the Registrar to process an application for registration before granting the registration. It may take longer if additional information is required.

Entity	Information Needed (* Information is auto-populated for ACRA registered entities)
Director Partner Manager Company secretary Substantial shareholder (if you represent a company)	<ol style="list-style-type: none"> 1. Name* 2. NRIC/ Passport/ FIN No.* 3. Citizenship or Country/ Region of Incorporation* 4. Date of birth 5. Declaration of <ol style="list-style-type: none"> (a) Any investigations or convictions for offences related to fraud, dishonesty, money laundering or terrorism financing; (b) Any bankruptcy, insolvency or liquidation; (c) Any lawsuit the person was a party to; and (d) Any breach of AML/CFT requirements
Person holding an analogous position involved in the management of the applicant	<ol style="list-style-type: none"> 1. Name 2. NRIC/ Passport/ FIN No. 3. Citizenship or Country/ Region of Incorporation 4. Date of birth 5. Declaration of

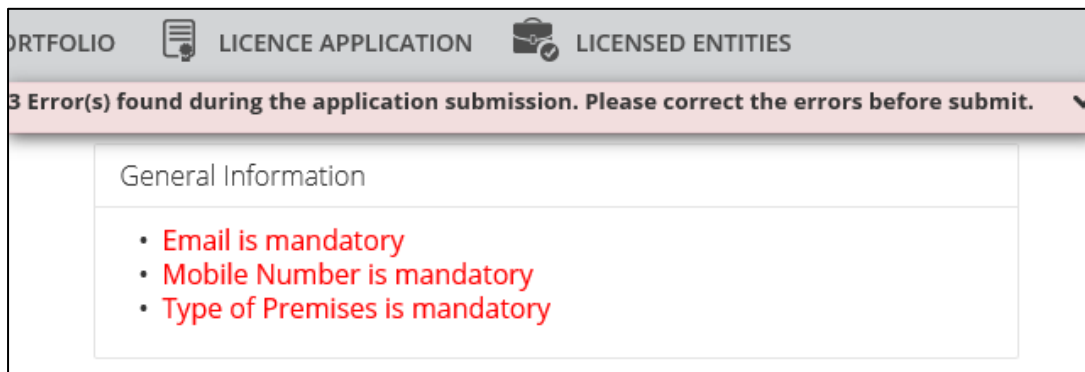
Outlet manager	(a) Any investigations or convictions for offences related to fraud, dishonesty, money laundering or terrorism financing; (b) Any bankruptcy, insolvency or liquidation; (c) Any lawsuit the person was a party to; and (d) Any breach of AML/CFT requirements
Compliance officer	1. Name 2. NRIC/ Passport/ FIN No. 3. Citizenship or Country/ Region of Incorporation 4. Date of birth 5. Email address 6. Mobile number
Business Particulars	Information Needed (* Information is auto-populated for ACRA registered entities)
Address	1. Registered address* 2. Operating address 3. Mailing address 4. Outlet address 5. Business telephone number 6. Business fax number 7. Business email address
Products	Type of precious stones, precious metals and precious products
Activities	Wholesale, manufacturing, retail, etc.
<p>Supporting documents to be attached to the application form:</p> <ul style="list-style-type: none"> • For applicants who have directors, partners, managers, company secretary, outlet managers, substantial shareholders who are foreign nationals, you should attach a copy of their foreign photo identification document such as passport. • For applicants who have corporate shareholders, you should attach a copy of your shareholders' registration information (including particulars of directors, partners, managers, company secretary, outlet managers, substantial shareholders). • For applicants who have more than one layer of corporate shareholders, you should attach your organisation structure/ chart up till the individuals who own the group. For listed corporate shareholders, you do not have to provide the name of all your shareholders. You should still provide a list of those who hold more than 5% shares of the listed company. 	

2 Useful Tips

- If there are incomplete/error entries in your submission, an error message will appear at the top of the screen.



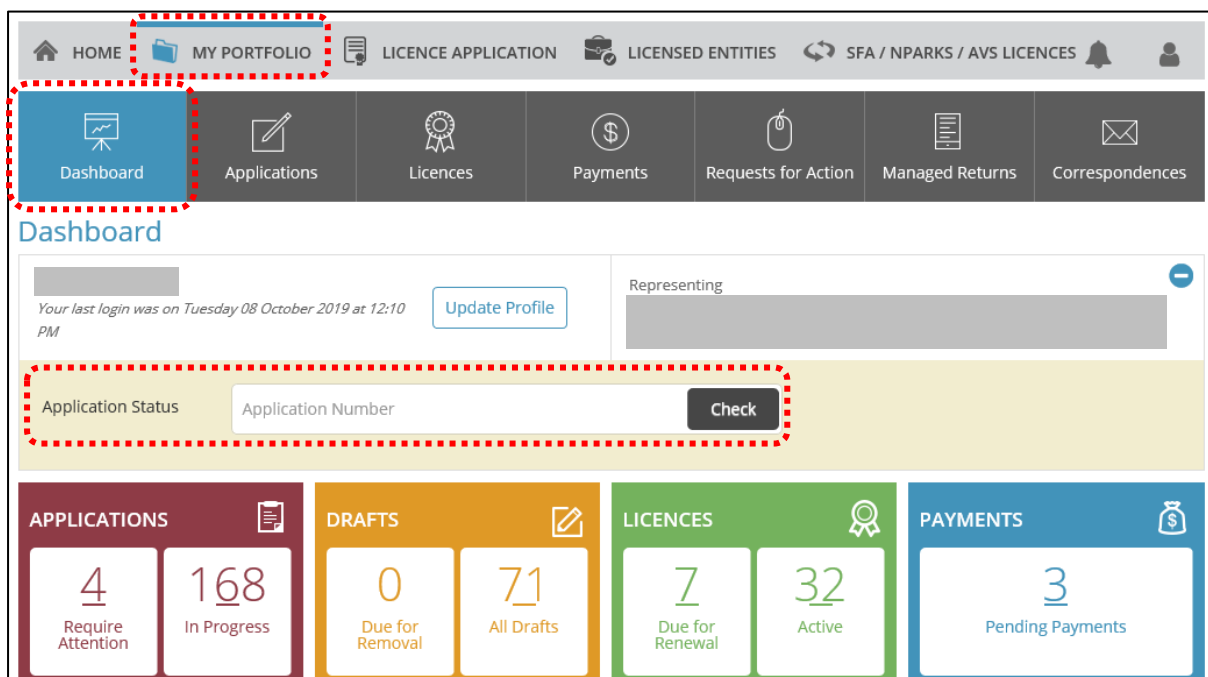
- You can mouse over the error message to view details of the error fields.



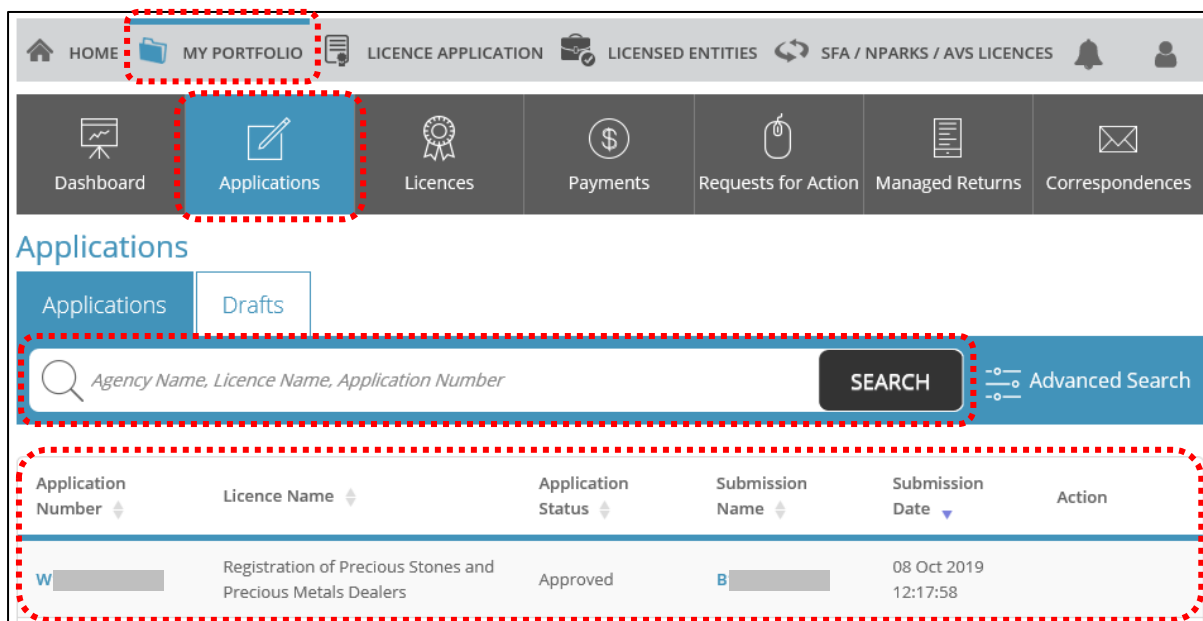
- It takes less than 30 minutes to complete the registration application. In case you are unable to complete the application in one go, you may save as draft and continue later.



- Upon submission, an Application Number (Cxxxxxxxxx) will be generated. You may check on the application status under <MY PORTFOLIO>, under <Dashboard>. Enter Application Number at <Application Status>. Click <Search>.



- You may also check on the application status under <MY PORTFOLIO>, under <Applications>. Enter Application Number at <Application Status>. Click <Search>. Or, you may look up your applications listing shown below.



- Types of Application Number

Number	Type
BXXXXXXXXXX	Draft application
CXXXXXXXXXX	Submitted new application ¹
WXXXXXXXXXX	Withdrawn application ²

Number	Type
UXXXXXXXXXX	Amend existing licence
TXXXXXXXXXX	Cancel existing licence
RXXXXXXXXXX	Renew expiring licence

3 Useful Contacts

<p>Corppass</p> <p>Tel: 6643 0577 Mon – Fri: 8am – 8pm Sat: 8am – 2pm Email: support@corppass.gov.sg Website: https://www.corppass.gov.sg</p>	<p>For enquiries relating to Corppass and Singpass matters, e.g.:</p> <ul style="list-style-type: none"> register and set up Corppass account Check registration status activate Corppass account forgot/retrieve Corppass ID forgot/reset Corppass password register Corppass Admin create users assign digital services
<p>Singpass</p> <p>Tel: 6643 0555 Email: support@singpass.gov.sg Website: https://www.singpass.gov.sg</p>	

¹ Application is pending agency action. Please look out for your emails whether further information is required, or in-principle approval has been granted requiring payment of the registration fees.

² Application may be withdrawn before the in-principle approval has been granted. The application fee is non-refundable.

GoBusiness Licensing	<p>Tel: 6774 1430 Mon – Fri: 8am – 8pm Sat: 8am – 2pm Email: licences-helpdesk@crimsonlogic.com.sg Website: https://www.gobusiness.gov.sg/licences</p>	<p>For enquiries relating to GoBusiness Licensing matters, e.g.:</p> <ul style="list-style-type: none"> • <i>GoBusiness Licensing Login ID</i> • <i>forgot/reset GoBusiness Licensing password</i> • <i>apply for new licence</i> • <i>view notifications</i> • <i>check application status</i> • <i>check application payment advice</i> • <i>foreigners apply for LicenceOne ID</i>
Ministry of Law Services Centre	<p>Enquiry Line Operating Hours: Tel: 1800–CALL–LAW (1800 2255 529) Mon – Fri: 8.30am – 5.00pm (Closed on Weekends & Public Holidays) Online Enquiry Form: https://eservices.mlaw.gov.sg/enquiry/ Counter Operating Hours: Mon – Fri: 8.30am – 5.00pm (Closed on Weekends & Public Holidays)</p>	<p>For enquiries relating to Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act 2019, e.g.:</p> <ul style="list-style-type: none"> • <i>registration requirements</i> • <i>regulatory requirements</i>

4 Apply for New Licence (STAGE 1)

Step 1: SELECT licence to apply

- Go to <https://www.gobusiness.gov.sg/licences>.
- Type in 'precious stones' in the Keywords search box.
- Click <Search>.

- Click <Add to Selection>.

Search Results
2 results for Keyword "precious stones"

Review & Apply (0)

Licences (2)

Registration of Precious Stones and Precious Metals Dealers ⓘ

For businesses that conduct regulated dealing (in precious stones, precious metals, precious products or asset-backed tokens) or as an intermediary for regulated dealing.

Add to Selection >

- Click <Review & Apply (1)>.

Search Results
2 results for Keyword "precious stones"

Review & Apply (1)

Licences (2)

Registration of Precious Stones and Precious Metals Dealers ⓘ

For businesses that conduct regulated dealing (in precious stones, precious metals, precious products or asset-backed tokens) or as an intermediary for regulated dealing.

Selected

Before applying: Please ensure that you have the requisite information/ documents. More information on requisite information/ documents are available at

- Click <Proceed>.

Selected Licences

MINLAW | Registration of Precious Stones and Precious Metals Dealers 🗑️

Proceed

Review & Apply (1)

Selected

For businesses that conduct regulated dealing (in precious stones, metals or asset-backed tokens) or as an intermediary for regulated dealing.

Before applying: Please ensure that you have the requisite information/ documents. More information on requisite information/ documents are available at

- Click <APPLY>.

1
SELECT
 Licence(s)

2
 ADD
 General Information

3
 PROVIDE
 Application Details

4
 UPLOAD
 Supporting Document(s)

5
 REVIEW & SUBMIT
 Application
(Payment if applicable)

6
 ACKNOWLEDGEMENT

Apply for New Licence

You may need the following licence(s) for your business

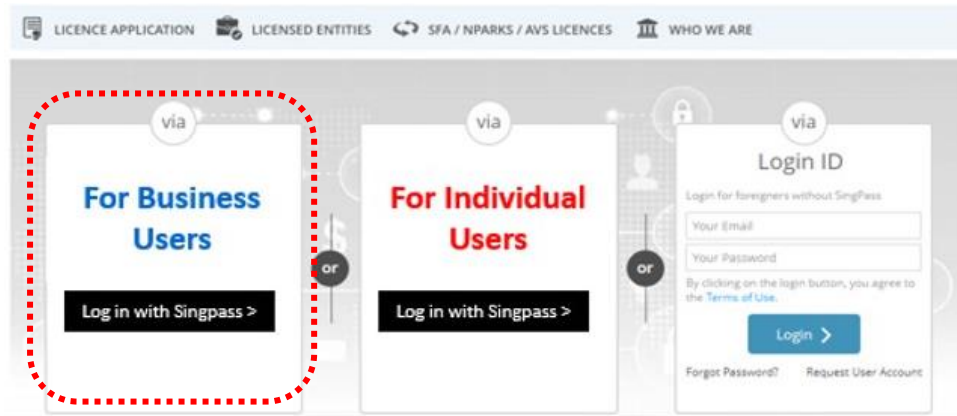
To be applied at **LicenceOne**

<input checked="" type="checkbox"/> Licence Name	Time to Fill	Fees & Supporting Documents	Estimated Processing Time
Selected Licence(s)			
<input checked="" type="checkbox"/> MINLAW Registration of Precious Stones and Precious Metals Dealers ⓘ	30 mins	Details	Around 4 weeks

< Previous
Email Me >

APPLY

- Select <For Business Users>.



- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab “Singpass login”, then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 2: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.

1 SELECT Licence(s) 2 ADD General Information 3 PROVIDE Application Details 4 UPLOAD Supporting Document(s) 5 REVIEW & SUBMIT Application (Payment if applicable) 6 ACKNOWLEDGEMENT

Apply for New Licence

Terms of Use

I. Agreement


1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.


By clicking on the checkbox, I agree to be bound by the Terms of Use.


- Select whether you are applying as an Applicant, or on behalf of Applicant.
- (if applicable) If you are applying on behalf of the Applicant,
 - Enter Filer's Particulars.
 - Tick if you prefer to receive status updates of licence application via SMS.

I am applying as an Applicant on behalf of Applicant 

Filer's Particulars

Note: Salutation, Name, Citizenship, Gender and Date Of Birth are taken from User Profile for your convenience. Please proceed to **Update User Profile** screen to edit these information where necessary.

Salutation*	<input type="text"/>	Designation	<input type="text"/>
Name*	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship*	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender*	<input type="radio"/> Male <input checked="" type="radio"/> Female	Fax Number	<input type="text"/>
Date Of Birth*	<input type="text"/> 	Mobile Number*	<input type="text"/> +65 <input type="text"/>
Primary Contact Mode*	<input type="radio"/> Office Tel Number <input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number	Email	<input type="text"/>
		Alternative Email	<input type="text"/>

Tick if you prefer to receive status updates of licence application via SMS 


- Enter Applicant's Particulars.
- Tick if you prefer to receive status updates of licence application via SMS.


Note: 

- The Applicant refers to the employee who is submitting application.

IMPORTANT: 

- The email address is used as a means of receiving notifications from the Registrar.

Applicant's Particulars 

<p>Salutation* <input style="width: 80%;" type="text"/> <input style="float: right;" type="button" value="v"/></p> <p>Name* <input style="width: 80%;" type="text"/></p> <p>ID Type* <input checked="" type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport</p> <p>ID Number* <input style="width: 80%;" type="text"/></p> <p>Citizenship* <input style="width: 80%;" type="text"/> <input style="float: right;" type="button" value="v"/></p> <p>Gender* <input checked="" type="radio"/> Male <input type="radio"/> Female</p> <p>Date Of Birth* <input style="width: 60%;" type="text"/> <input style="float: right;" type="button" value="📅"/></p> <p>Primary Contact Mode*</p> <p><input type="radio"/> Office Tel Number</p> <p><input type="radio"/> Home Tel Number</p> <p><input checked="" type="radio"/> Mobile Number</p>	<p>Designation <input style="width: 80%;" type="text"/> <input style="float: right;" type="button" value="v"/></p> <p>Office Tel Number <input style="width: 80%;" type="text"/></p> <p>Home Tel Number <input style="width: 80%;" type="text"/></p> <p>Fax Number <input style="width: 80%;" type="text"/></p> <p>Mobile Number* <input style="width: 80%;" type="text"/></p> <div style="border: 2px dashed red; padding: 5px; margin-bottom: 10px;"> <p> Email* <input style="width: 80%;" type="text"/></p> </div> <p>Alternative Email <input style="width: 80%;" type="text"/></p> <div style="border: 2px dashed red; padding: 5px; margin-top: 10px;"> <p>Tick if you prefer to receive status updates of licence application via SMS <input type="checkbox"/></p> </div>
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- Enter Applicant's Address.
- Enter Organisation Details.

Note: 


- <Type of Premises> - choose options according to the following explanation or examples.


Type of Premises	Explanation or examples
Retail outlet	Any place used for retail. It could be located in any type of building.
Showroom	Any place used as showroom. It could be located in any type of building.
Residential	HDB properties, Landed properties, Condominiums and other Apartments, Dormitory, Hostel, Service Apartments.
Office	Office buildings, serviced office, time shared office, company secretary office.
Warehouse	Warehouse facility, Storage Complex.
Others	Industrial (excluding warehouse), Factory, Light Manufacturing, Metal Rolling Mill, Car Park, Stadium.

- You may enter the Postal Code and click <Retrieve Address>. Repeat for similar address fields throughout the application.
- The Applicant refers to the business entity. Enter as per ACRA records.
- Organisation Details – Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA's records and then create a new application form.

Applicant's Address 

Address Type* Local Foreign

Type of Premises* 

Postal Code* Retrieve Address 

Please enter your postal code and click "Retrieve Address".


Block / House Number*

Street Name*

Level
E.g. 05-01 Key in:05

Unit Number
E.g. 05-01 Key in:01

Building Name

Organisation Details 

Organisation Name

UEN


Organisation Type

UEN of Former Company

- Enter Organisation Registered Address.
- Enter Organisation Operating Address.

Note: 

- Organisation Registered Address - Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA's records and then create a new draft application form.
- Under Organisation Operating Address, enter address where business activities take place. If there are multiple outlets, enter the main outlet's address.
- "Type of Premises" - choose options according to the explanation or examples above.

Organisation Registered Address 

Type of Premises

Postal Code Retrieve Address

Please enter your postal code and click "Retrieve Address".


Block / House Number*


Street Name

Level

Unit Number

Building Name

Organisation Operating Address 

<p>Type of Premises <input type="text" value=""/> </p> <p>Postal Code <input type="text" value=""/> Retrieve Address</p> <p style="font-size: small;">Please enter your postal code and click "Retrieve Address".</p> <p>Block / House Number <input type="text" value=""/></p>	<p>Street Name <input type="text" value=""/></p> <p>Level <input type="text" value=""/></p> <p style="font-size: small;">E.g. 05-01 Key in:05</p> <p>Unit Number <input type="text" value=""/></p> <p style="font-size: small;">E.g. 05-01 Key in:01</p> <p>Building Name <input type="text" value=""/></p>
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- Enter Organisation Contact Details.
- Enter Mailing Address.
- Click <Next>.

Note: 

- At the Mailing Address, you may click <Copy> for the address entered earlier to be copied here.
- “Type of Premises” - choose options according to the explanation or examples above.


Organisation Contact Details

Tel Number*

Fax Number


Business Email*

Mailing Address

Organisation Operating Address Copy 

Organisation Registered Address Copy

Address Type* Local Foreign

Type of Premises* 

Postal Code* Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number

Street Name*

Level
E.g. 05-01 Key in:05

Unit Number
E.g. 05-01 Key in:01

Building Name

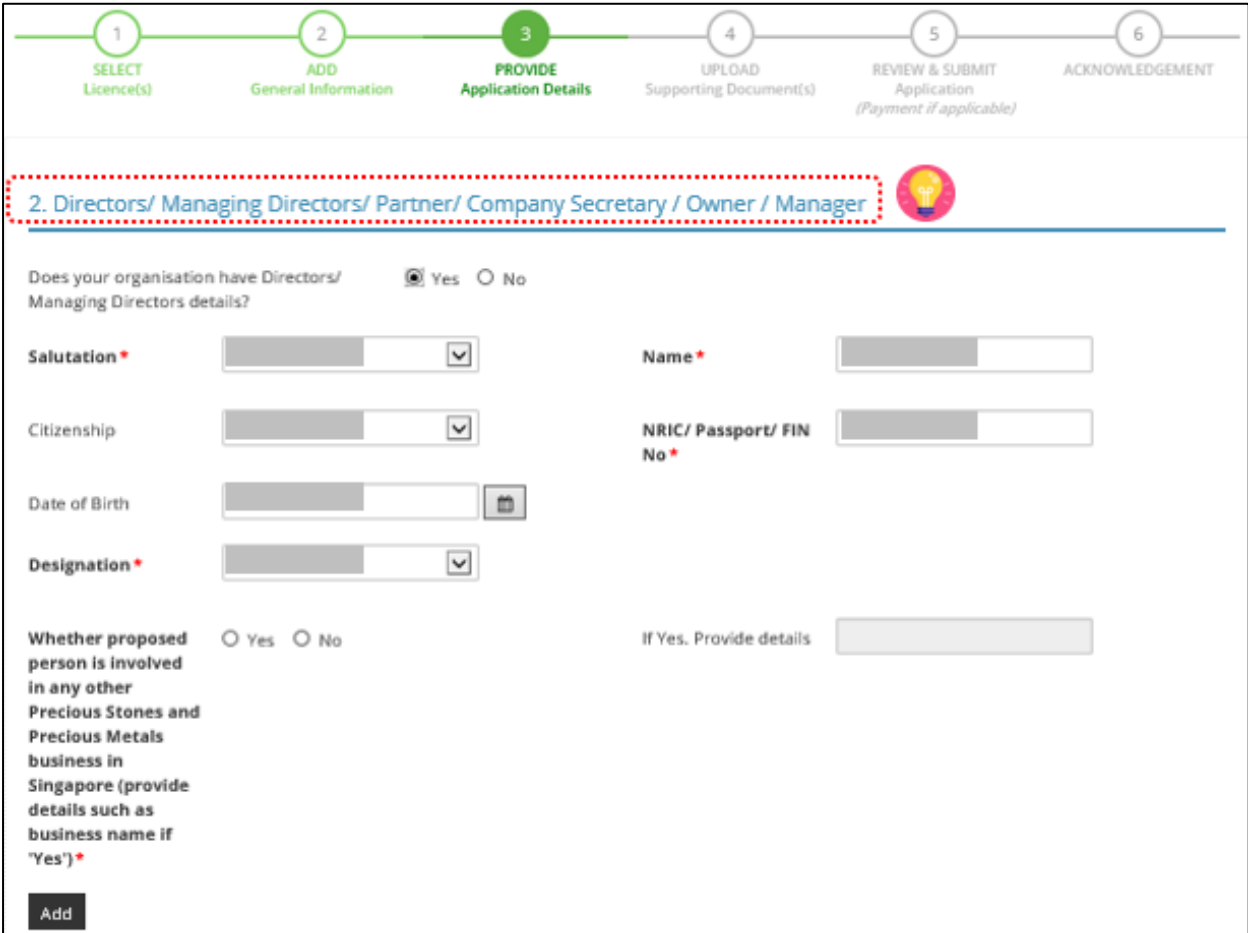
Next >
Save as Draft
Save as Draft & Exit

Step 3: PROVIDE Application Details


- Enter Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager information.

Note: 

- Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager information for ACRA registered entities are auto populated from ACRA's records. If the information is not accurate, update ACRA's records and then create a new draft application form.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate 'Yes' with details as 'Person is a 3rd party company service provider.'




1 SELECT Licence(s) 2 ADD General Information 3 PROVIDE Application Details 4 UPLOAD Supporting Document(s) 5 REVIEW & SUBMIT Application (Payment if applicable) 6 ACKNOWLEDGEMENT

2. Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager 

Does your organisation have Directors/ Managing Directors details? Yes No

Salutation * Name *

Citizenship NRIC/ Passport/ FIN No *

Date of Birth 

Designation *

Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes') * Yes No

If Yes, Provide details

Add

- Enter Compliance Officer Details.
- Click <Add>.

Important: (!)

- Email of Compliance Officer is used by the Registrar to contact the applicant after registration is granted.

3. Compliance Officer Details

Salutation*

Date of Birth*

Email* (!)

These contact details will be used as a means of receiving communications from the Registrar, e.g. Notifications

Citizenship*

Name*

ID Type* NRIC FIN Passport

NRIC/ Passport/ FIN No*

Mobile Tel Number*

These contact details will be used as a means of receiving communications from the Registrar, e.g. Notifications

Salutation	Name	Date Of Birth	NRIC/ Passport/ FIN No	Email	ID Type	Mobile Tel Number	Citizenship

- Enter Substantial Shareholding Details (5% or more).

Note: 💡

- Ordinary Share % information – Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new draft application form.

4. Substantial Shareholding Details (5% or more)

If there are business entities in the list of substantial shareholders, please provide the business entities's directors, managers and owners' full name and nationality in Stage 4 of the application form. You should provide a copy of the business entities's Certification of Registration and its directors, managers and owners' NRIC/ Passport/ FIN in Stage 4 of this Application Form.

Does your organisation have shareholding details? Yes No

Is Voting Share applicable for this company?*

Substantial Shareholder name*

Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No*

Citizenship

Ordinary Shares % 💡

No. of Ordinary shares

Voting Shares %

- Declare if there is any PSMD licence obtained overseas.
- Declare Other Information.

Note: 

- The Applicant here refers to the business entity.
- Other person holding an analogous position involved in the management of the applicant includes Compliance Officer and positions such as Chairman and Chief Executive Officer (CEO).
- If there is a positive declaration, please state the “particulars” such as the individual or business entity name, period of offence, period of conviction/ bankruptcy and status.

5. Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas



Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas? Yes No

6. Other Information

1. Do you have a bank account in Singapore for the purpose of your business of regulated dealing? Yes No



2. Do you have credit card/ charge card payment facilities for the purpose of your business of regulated dealing? Yes No

3. Has the following persons (where applicable) ever been investigated, currently under investigations or convicted in Singapore, or elsewhere for any offence (excluding parking offences):

- The applicant 
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant 
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

4. Has the following persons (where applicable) ever been investigated, currently under investigations or convicted of any money laundering or terrorism financing (ML/TF) offence as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act:

- The applicant 
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant 
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

5. Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at point of registration application.

Yes No

The applicant



- Substantial shareholder
- Director
- Manager
- Partner

Company Secretary

Other person holding an analogous position involved in the management of the applicant



- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

6. Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law:

Yes No

The applicant



- Substantial shareholder
- Director
- Manager
- Partner

Company Secretary

Other person holding an analogous position involved in the management of the applicant



- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

7. Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of ML/TF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements:

Yes No

The applicant



- Substantial shareholder
- Director
- Manager
- Partner

Company Secretary

Other person holding an analogous position involved in the management of the applicant



- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

8. Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO. *

Yes No Not Applicable

If yes, please state particulars

9. I have contacted and checked with every one of the key personnel listed in this application form on the information above. [Note: If you are completing this application form, you may want the key personnel to complete a self declaration form with the above mentioned questions to ensure that the key personnel are aware. *

Yes No

10. Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples or relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence.


- Enter Place of business.
- Click <Add>.
- Add on only if you have more than 1 place of business.


Note: 

- Enter only 1 Place of business even if the store occupies 2 or more adjoining units' space.
- For the Place of business, enter name of shopping mall or road name.
- If you have more than 1 Outlet Manager per Place of business, click on the specific Place of Business and enter 1 Outlet Manager particulars at a time and click <Add>. Repeat for the additional Outlet Managers.

7. Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)

Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.


Place of business *  **Level**
E.g. 05-01 Key in:05

Postal Code * **Retrieve Address** **Unit Number** 
Please enter your postal code and click "Retrieve Address"
E.g. 05-01 Key in:01

Block/House Number * **Building Name**

Street Name * **Contact Number**

Registration of (Multiple) Outlet Managers for each outlet

Name of outlet Manager/ person in-charge *  **ID Type *** NRIC FIN Passport

Contact number of outlet Manager/ person in-charge * **Date of Birth**

Identification number of outlet Manager/ person in-charge *

Citizenship

Add

Name of outlet Manager/ person in-charge	ID Type	DateOfBirth	Identification number of outlet Manager/ person in-charge	Citizenship	Contact number of outlet Manager/ person in-charge

Add

Name of the outlet	Outlet Address	Contact Number

- Select Class of Registration that is appropriate for your business needs. You may refer to the table below, and our outline FAQ (<https://va.ecitizen.gov.sg/cfp/customerPages/mlaw/explorefaq.aspx>) to understand more on the registration tiers available
 - Class A: The net price of every related product sold by the registered dealer is less than \$2,000 a piece.” - Registration fees of \$250 per outlet.
 - Class B: The registered dealer is allowed to sell related products of any value. - Registration fees of \$350 per outlet.

Registration Tier	Registration Condition Imposed	Registration Fees	Duration
Class A	The registration is subject to a condition that the net price of every precious stone, precious metal, precious product or asset-backed token that is or is to be sold by the registered dealer be less than \$2,000 a piece.	\$250 per outlet annually	To be renewed annually
Class B	The registered dealer is allowed to sell precious stones, precious metals, precious products or asset-backed tokens of any value.	\$350 per outlet annually	To be renewed annually

8. Class of Registration

Please note that the class of registration granted will be subject to the Registrar's assessment and approval.

Class of Registration*

Class A – The net price of every related product sold by the registered dealer is less than \$2,000 a piece
Class B – The registered dealer is allowed to sell related products of any value.

- Read and tick <Authorisation> to agree with the authorisation.

9. Authorisation

[Redacted] HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:

- (i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;
- (ii) Any court records relating to any present or past civil or criminal court proceedings;
- (iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and
- (iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

- Select the option that applies to your business activities.
- Click <Proceed>.

Note: 

- Precious stones, precious metals and precious products refer to the following:

<p>Precious Stones (<i>diamond, sapphire, ruby, emerald, jade (including nephrite and jadeite) and pearl</i>) include loose stones, which are not affixed to a finished product and do not fall under the definition of precious products.</p>	<p>Precious Metals (<i>gold, silver, platinum, iridium, osmium, palladium, rhodium, ruthenium</i>) include gold ingots or silver coins with the manufacturer stamp or imprint, ore and concentrates with at least 2% of weight in any of the aforementioned metals.</p>
<p>Precious products include the following types of finished products:</p> <ul style="list-style-type: none"> • Jewellery for example, a diamond set in a ring, a jade bangle, 999 gold coin shaped into a pendent or bracelet charm; • Watch for example a watch encrusted with diamonds, digital watch made of gold; • Ornaments for example, a silver vase, an art piece made out of gold, a seal carved out of jade; • Accessories for example, a handbag affixed with diamonds, pearl brooch; • Apparel for example, a blouse affixed with sapphires. 	

10. Select the option that applies to your business

will conduct any cash or cash equivalent transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product. *

Yes No

1) Which of the following product categories does your business deal in?

(You may select more than one answer)

(1) Precious stones (refers to loose stones):

(a) No. I do not deal in precious stones

(b) Diamonds

(c) Sapphire

(d) Ruby

(e) Emerald

(f) Jade including nephrite and jadeite

(g) Pearl

(2) Precious metals (refers to bullion or precious metals in its original form):

- (a) No. I do not deal in precious metals
- (b) Gold
- (c) Silver
- (d) Platinum
- (e) Iridium
- (f) Osmium
- (g) Palladium
- (h) Rhodium
- (i) Ruthenium
- (j) An alloy with at least 2% of weight in any of the above metals

(3) Precious products (any finished product, other than any industrial tool or medical device, that derives 50% or more of its value from any precious stone or precious metal contained in or attached to that product):

- (a) No. I do not deal in precious products
- (b) Jewellery
- (c) Watch with precious metals or stones
- (d) Coin
- (e) Ornament
- (f) Accessory
- (g) Apparel
- (h) Others (please specify):

Others (please specify):

(4) Asset-backed tokens (e.g. Bullion-backed certificates)

- (a) No. I do not deal in Asset-backed tokens
- (b) Yes, Please specify:

Yes, Please specify:

(5) Virtual assets (e.g. Gold-backed cryptocurrency)

- (a) No. I do not deal in Asset-backed tokens
- (b) Yes, Please specify:

Yes, Please specify:

2) Which of the following best describes your business activity?

(You may select more than one answer)

(1) Precious stones

(1) What type of precious stones do you deal in?

- (a) No. I do not deal in precious stones
- (b) Rough precious stones
- (c) Cut and polished precious stones

(2) Which of the following best describes your loose precious stones business activity

- (a) No. I do not deal in precious stones
- (b) Auctioning
- (c) Brokerage or investment
- (d) Exchange or provider of trading or clearing facility
- (e) Manufacturing
- (f) Online platform
- (g) Production (including mining, sorting and valuing)
- (h) Retailing
- (i) Secondhand goods dealing
- (j) Wholesale or distribution

(2) Precious metals

(1) Which of the following best describes your loose precious metals business activity

- (a) No. I do not deal in precious metals
- (b) Auctioning
- (c) Brokerage or investment
- (d) Exchange or provider of trading or clearing facility
- (e) Manufacturing
- (f) Online platform
- (g) Production (including mining, sorting and valuing)
- (h) Retailing
- (i) Secondhand goods dealing
- (j) Wholesale or distribution
- (k) Recycling
- (l) Buying and selling scrap markets
- (m) Others (please specify):

Others (please specify):

(3) Precious products

(1) Which of the following best describes your precious products business activity

- (a) No. I do not deal in precious products
- (b) Auctioning
- (c) Brokerage or investment
- (d) Exchange or provider of trading or clearing facility
- (e) Manufacturing
- (f) Online platform
- (g) Production (including mining, sorting and valuing)
- (h) Retailing
- (i) Secondhand goods dealing
- (j) Wholesale or distribution
- (k) Others (please specify):

Others (please specify):

< Previous **Proceed** > Save as Draft Save as Draft & Exit

Step 4: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT: (!)

- For foreigners, provide the Work pass (front and back) /Passport (particulars page) for personnel listed under No. 2.
- Each attachment is limited to 2MB. Acceptable file formats are:
 - Work pass/ Passport: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls, xlsx, doc, docx
 - Others: pdf, xls, xlsx, doc, docx

Apply for New Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name	Type	Attachment	Action
1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)			
2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons: - The applicant - Substantial shareholder - Director - Manager - Partner - Company Secretary - Other person holding an analogous position involved in the management of the applicant - Employee managing the applicant's business of regulated dealing or business as an intermediary.	ONLINE UPLOAD		Upload
Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf Acceptable File Format: pdf, jpg, png Acceptable File Size: maximum: 2 MB			
Foreign Business Registry Records Only applicable for foreign business entities Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB	ONLINE UPLOAD		Upload
Others Any other documents Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB	ONLINE UPLOAD		Upload

< Previous Next > Save as Draft Save as Draft & Exit

Step 5: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration to provide your declaration.
- Click <Submit>.

IMPORTANT: (!)

- Ensure that all individuals and entities in the application form confirmed that their details and declaration of investigations or convictions, bankruptcy, insolvency or liquidation; lawsuits and breach of AML/CFT requirements are correct.

Information Review

Filer's Particulars

Salutation	<input type="text"/>	Designation	<input type="text"/>
Name	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender	<input type="text"/>	Fax Number	<input type="text"/>
Date Of Birth	<input type="text"/>	Mobile Number	<input type="text"/>

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers

1. I declare that I have the authority to represent the applicant. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me/ the applicant if I had knowingly provided false information. All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the registration granted may be cancelled or suspended. I also understand that the application fee and registration fee is non-refundable. I agree that the registration in-principle-approval granted to me will lapse if I fail to pay my registration fees within 30 days after receiving a notification from the Registrar of Regulated Dealer. I also agree that the application fees paid is non-refundable. I am aware that my registration would not be granted to me if the registration fee is not paid. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

- Click <PROCEED WITH PAYMENT> to make payment for the Application Fee.

Note: 


- Payment modes include PayPal, Visa, MasterCard, American Express and Discover. Goods and Services Tax (GST) is not applicable.


IMPORTANT: 

- The application fee is non-refundable.

Make Payment

Description	Fee Type	Fee	GST	Payment Due Date	Sub Total
MINLAW - Registration of Precious Stones and Precious Metals Dealers	Processing Fee	\$	Not applicable	06/05/2021	\$
Grand Total					\$



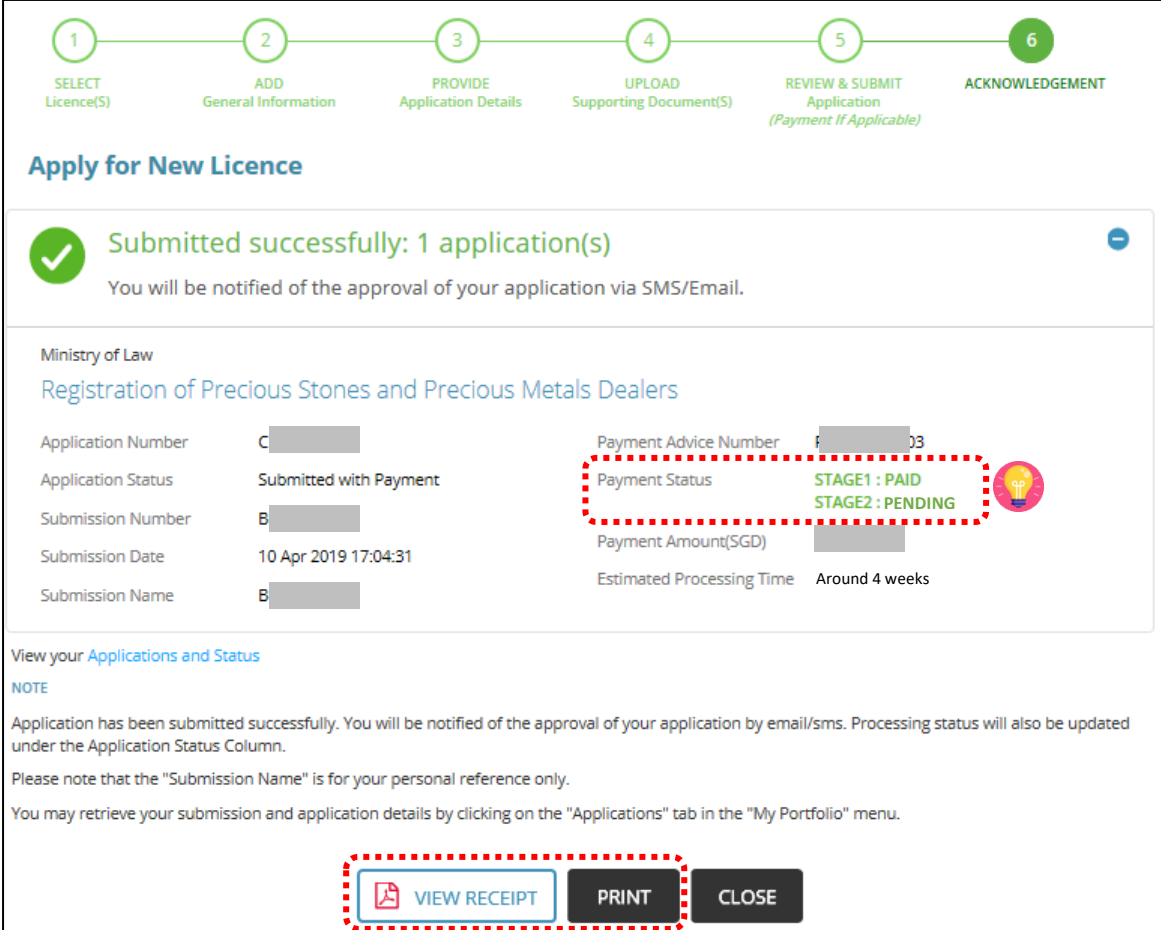
PROCEED WITH PAYMENT 

Step 6: ACKNOWLEDGEMENT

- Click <VIEW RECEIPT> to save and/or print the application fee receipt.
- Click <PRINT> to print the application submission.

Note: 



- Check Payment Status that **STAGE1** has been PAID. This refers to the Application Fee.
- Upon notification of the in-principle approval via email in around 4 weeks' time, you may log in to GoBusiness Licensing to make payment for **STAGE2**, which is the Registration Fee.



The screenshot shows a progress bar at the top with six steps: 1. SELECT Licence(S), 2. ADD General Information, 3. PROVIDE Application Details, 4. UPLOAD Supporting Document(S), 5. REVIEW & SUBMIT Application (Payment If Applicable), and 6. ACKNOWLEDGEMENT. Below the progress bar is the heading "Apply for New Licence" and a green checkmark icon next to the text "Submitted successfully: 1 application(s)". A message states: "You will be notified of the approval of your application via SMS/Email." The main content area is titled "Ministry of Law Registration of Precious Stones and Precious Metals Dealers" and contains a table of application details. The "Payment Status" field is highlighted with a red dashed box and shows "STAGE1 : PAID" and "STAGE2 : PENDING". At the bottom, there are three buttons: "VIEW RECEIPT" (highlighted with a red dashed box), "PRINT", and "CLOSE".


1 SELECT Licence(S) 2 ADD General Information 3 PROVIDE Application Details 4 UPLOAD Supporting Document(S) 5 REVIEW & SUBMIT Application (Payment If Applicable) 6 ACKNOWLEDGEMENT

Apply for New Licence

 Submitted successfully: 1 application(s) 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	C [REDACTED]	Payment Advice Number	F [REDACTED] 03
Application Status	Submitted with Payment	Payment Status	STAGE1 : PAID STAGE2 : PENDING 
Submission Number	B [REDACTED]	Payment Amount(SGD)	[REDACTED]
Submission Date	10 Apr 2019 17:04:31	Estimated Processing Time	Around 4 weeks
Submission Name	B [REDACTED]		




[View your Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

 VIEW RECEIPT  PRINT  CLOSE

5 Pay Registration Fee (STAGE 2)

IMPORTANT: (!)

- You will receive the in-principle approval via email (Refer to sample email below).
- You are required to pay the registration fee within **30 days** via GoBusiness Licensing portal.
- If the outstanding payment is not paid within 30 days, the in-principle approval granted will lapse. You will be required to submit a new registration application and your application fee will not be refunded.

From: mlaw_no_reply@mlaw.gov.sg <mlaw_no_reply@mlaw.gov.sg>
Sent: Tuesday, 13 August 2019 7:49 PM
To: [REDACTED]
Subject: LicenceOne - In-Principle Approval

Dear Sir/Madam,

We have reviewed your application and we are pleased to inform you that we are granting you an In-Principle-Approval (IPA) for your registration application. The conditions for granting your registration application's IPA are:

1. The maximum number of places of business at which [REDACTED] is authorised to act as or hold out to be a regulated dealer, during the validity period of the registration, is [REDACTED].

Note

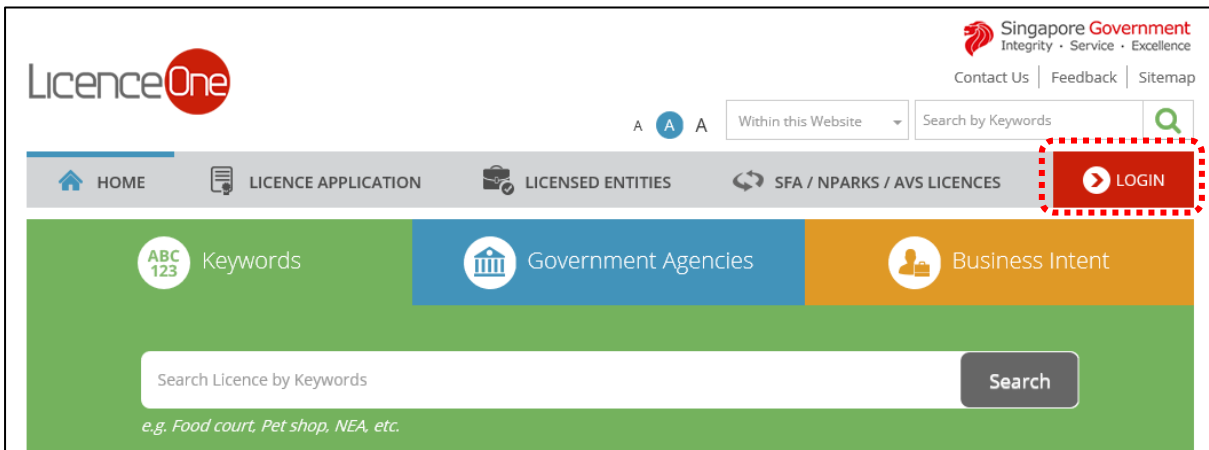
If [REDACTED] intends to carry out any regulated activity at any place of business which is in excess of the maximum number of places of business at which [REDACTED] is authorised to do so under paragraph 1 of the conditions of registration, then [REDACTED] must apply to the Registrar to modify the condition of registration in paragraph 1. For the avoidance of doubt, before the Registrar may modify the condition, [REDACTED] must pay the prescribed registration fees.

Your Certificate of Registration with the abovementioned conditions will be issued to you after your payment of \$[REDACTED] processed. (Please refer to the Payment Advice Overview below. For more details, please visit <https://licence1.business.gov.sg/>.)

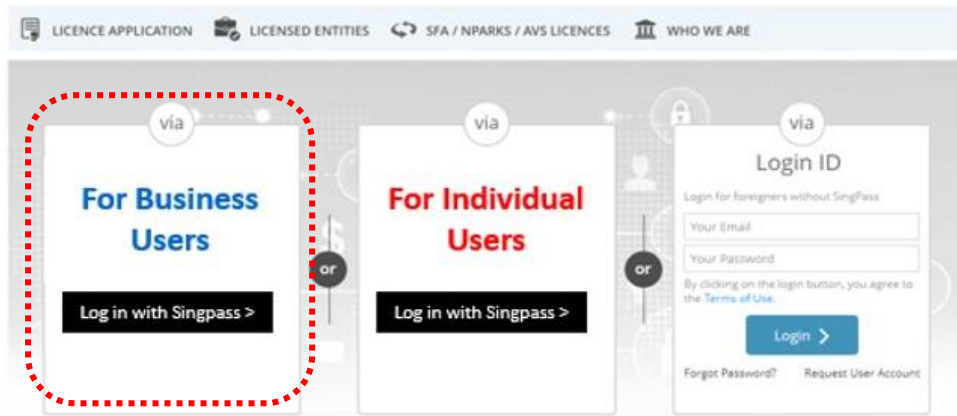
Payment Advice Overview:

Application Number: C [REDACTED]
Application Type: Payment of Registration
Certificate Name: Certificate of Registration (Precious Stones and Precious Metals Dealers)
Payment Due Date: 03/09/2019 (!)
Payable Amount(S\$): [REDACTED] (!)

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <For Business Users>.



- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab “Singpass login”, then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 1: Search for Payment Advice

- Click <MY PORTFOLIO> to view your dashboard.
- Click <PAYMENTS>. Search for your Application Number (Cxxxxxxxxx) or type in your Application Number in the Application Status box.
- Click <Action>.
- Click <Make Payment>.

The screenshot shows the GoBusiness Licensing portal dashboard. The top navigation bar includes 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', and 'LICENSED ENTITIES'. The main navigation menu contains 'Dashboard', 'Applications', 'Licences', 'Payments', 'Requests for Action', 'Managed Returns', and 'Correspondences'. The 'Dashboard' section displays user information for 'TEST' and 'PARADISE TELECOM (ASIA) PTE LTD'. Below this is an 'Application Status' search box with a 'Check' button. The dashboard features four main sections: 'APPLICATIONS' (4 Require Attention, 16 In Progress), 'DRAFTS' (0 Due for Removal, 9 All Drafts), 'LICENCES' (4 Due for Renewal, 11 Active), and 'PAYMENTS' (3 Pending Payments). The 'PAYMENTS' section is highlighted with a red dashed box. Below the dashboard is a table of payment advice records. The first record is highlighted, and its 'Action' dropdown menu is open, showing the 'Make Payment' option, which is also highlighted with a red dashed box.

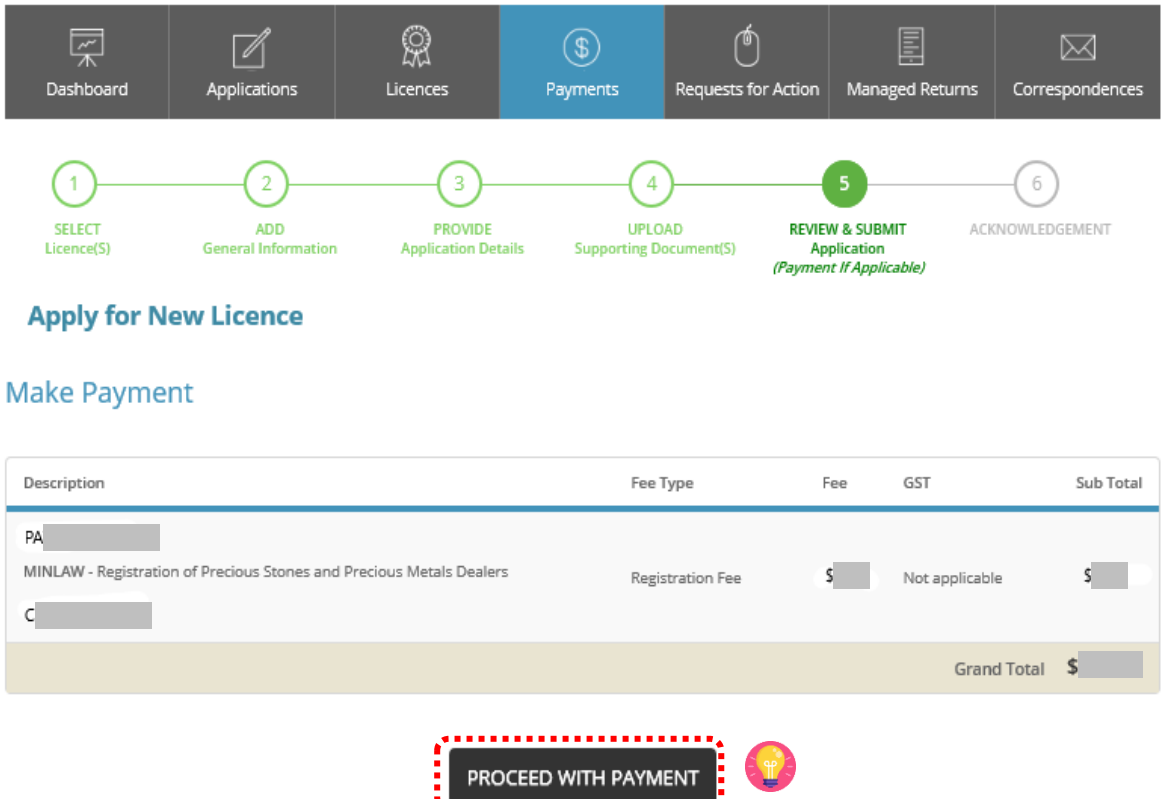
Payment Advice Number	Application Number	Agency	Licence Name	Amount (SGD)	Payment Due Date	Action
PA [redacted]	C [redacted]	MINLAW	Registration of Precious Stones and Precious Metals Dealers	\$ [redacted]		Action Make Payment

Step 2: Proceed with Payment

- Click <PROCEED WITH PAYMENT> to make payment for Registration Fee.

Note: 

- Payment modes include PayPal, Visa, MasterCard, American Express and Discover. Goods and Services Tax (GST) is not applicable.



The screenshot displays the 'Payments' section of a licensing application system. At the top, there is a navigation menu with the following items: Dashboard, Applications, Licences, Payments (selected), Requests for Action, Managed Returns, and Correspondences. Below the menu is a progress bar with six steps: 1. SELECT Licence(S), 2. ADD General Information, 3. PROVIDE Application Details, 4. UPLOAD Supporting Document(S), 5. REVIEW & SUBMIT Application (Payment If Applicable) (highlighted), and 6. ACKNOWLEDGEMENT. The main heading is 'Apply for New Licence' and the sub-heading is 'Make Payment'. Below this is a table of fees:

Description	Fee Type	Fee	GST	Sub Total
PA [redacted]				
MINLAW - Registration of Precious Stones and Precious Metals Dealers	Registration Fee	\$ [redacted]	Not applicable	\$ [redacted]
C [redacted]				
Grand Total				\$ [redacted]



At the bottom of the page, there is a button labeled 'PROCEED WITH PAYMENT' with a lightbulb icon next to it, which is highlighted with a red dashed border.

Step 3: Acknowledgement

- Check that **STAGE2** has been PAID. This refers to the Registration Fee.
- Click <VIEW RECEIPT> to save and/or print the registration fee receipt.
- Click <PRINT> to print the payment acknowledgement.

1 SELECT Licence(S) 2 ADD General Information 3 PROVIDE Application Details 4 UPLOAD Supporting Document(S) 5 REVIEW & SUBMIT Application (Payment If Applicable) 6 ACKNOWLEDGEMENT

Apply for New Licence

 Submitted successfully: 1 application(s) 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	C [REDACTED]	Payment Advice Number	PA [REDACTED]
Application Status	Approved with Payment	Payment Status	STAGE1 : PAID STAGE2 : PAID
Submission Number	B [REDACTED]	Payment Amount(SGD)	[REDACTED]
Submission Date	26 Mar 2019 22:01:45	Estimated Processing Time	Between 3 to 6 months
Submission Name	B [REDACTED]		




View your [Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

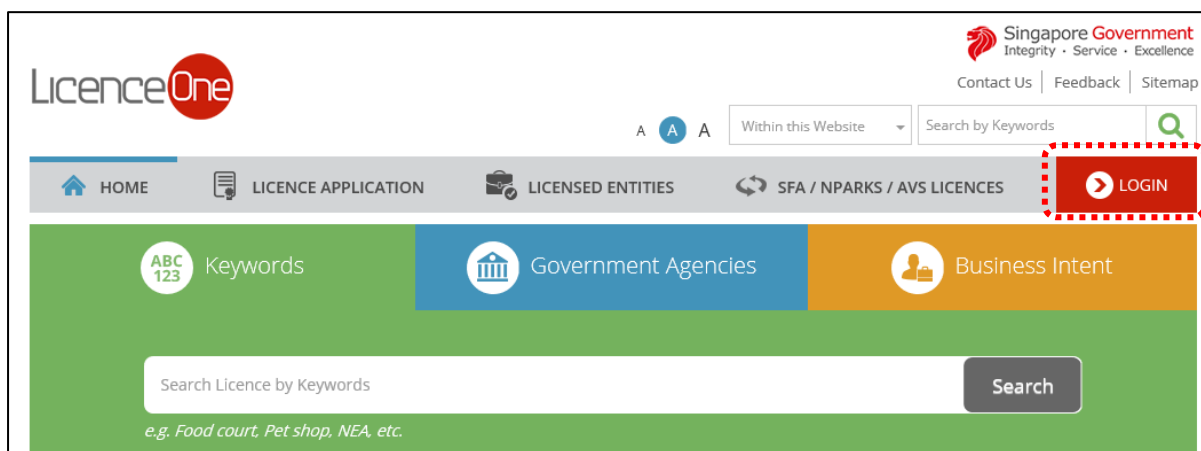
Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

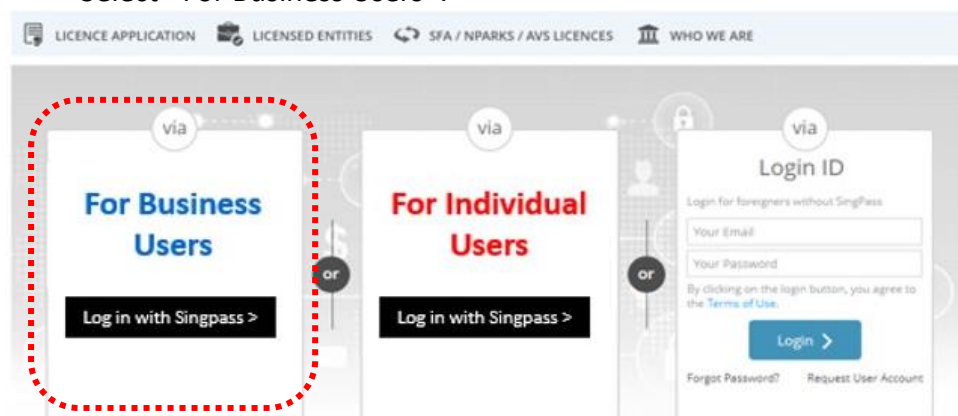
  

6 Withdraw Application

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <For Business Users>.



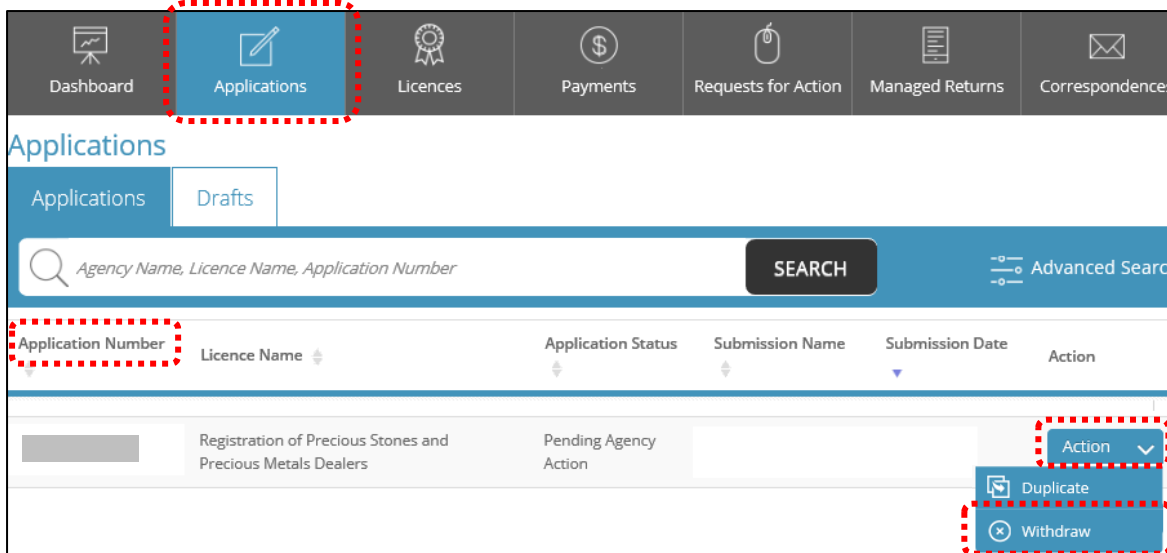
- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab “Singpass login”, then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 1: Retrieve application to withdraw

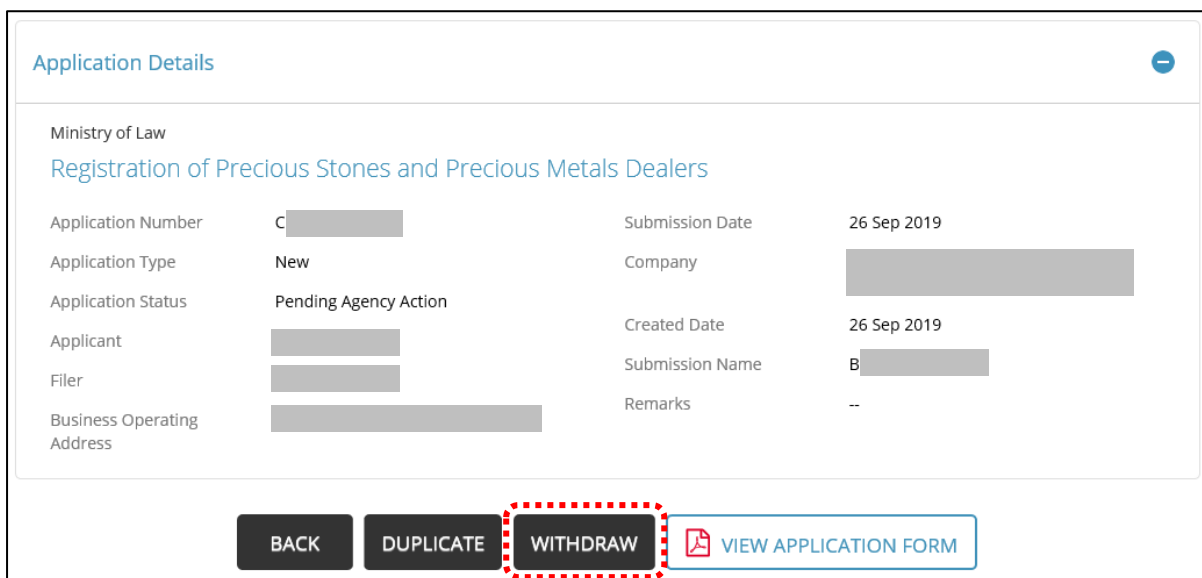
- Click <Applications> tab. Search for Application Number (Cxxxxxxxx) that you wish to withdraw.
- Click <Action>.
- Click <Withdraw>.



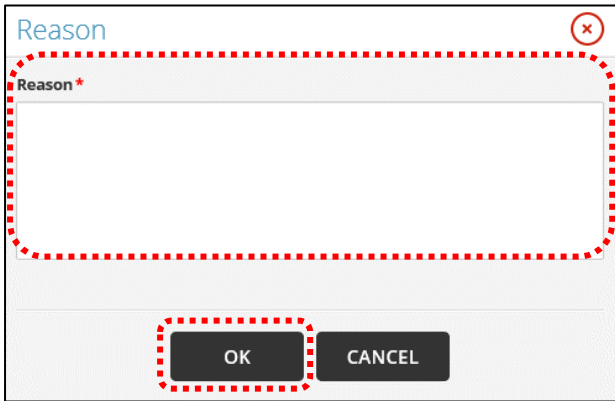
- You may also key in the Application Number (Cxxxxxxxx) and click <CHECK>.
- Click on the Application Number (Cxxxxxxxx).



- Click <WITHDRAW>.



- Key in the <Reason> for withdrawal.
- Click <OK>.

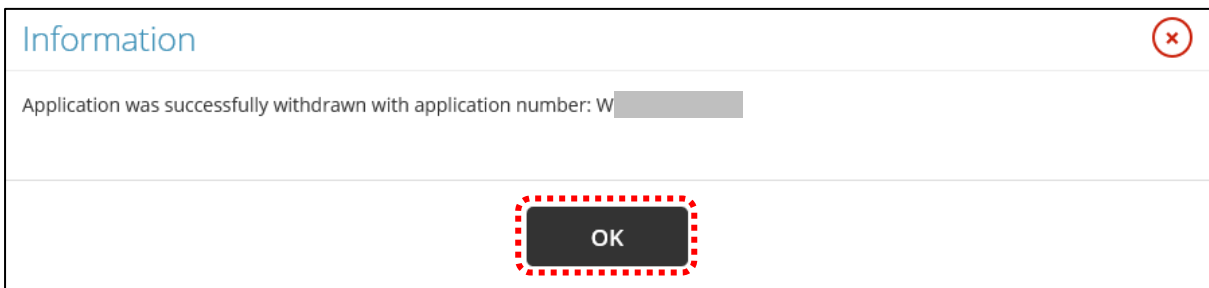


Reason

Reason *

OK CANCEL

- An information box will pop out with the comment:
'Application was successfully withdrawn with application number: Wxxxxxxxxxx'.
- Click <OK>.



Information

Application was successfully withdrawn with application number: W [redacted]

OK

- You may view the withdrawn application (**Wxxxxxxxxx**) under the <Applications> tab. The Application Status for the withdrawn application now shows as <Approved>.
- You may click the Application Number (**Wxxxxxxxxx**) to view the withdrawn application details.

Applications

Applications | Drafts

Agency Name, Licence Name, Application Number **SEARCH** Advanced Search

Application Number	Licence Name	Application Status	Submission Name	Submission Date	Action
W [redacted]	Registration of Precious Stones and Precious Metals Dealers	Approved	B [redacted]	07 Oct 2019 15:04:44	

Application Details

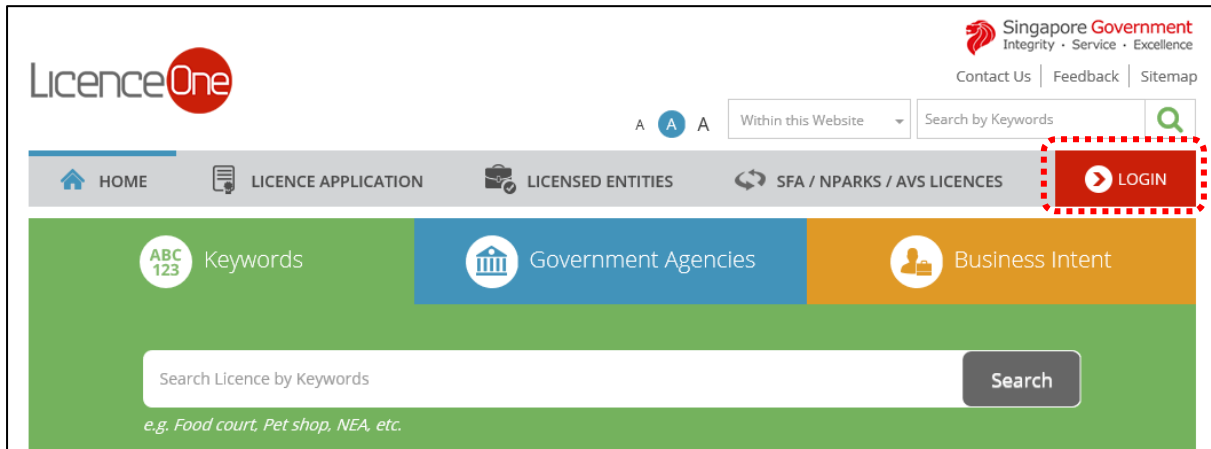
Ministry of Law

Registration of Precious Stones and Precious Metals Dealers

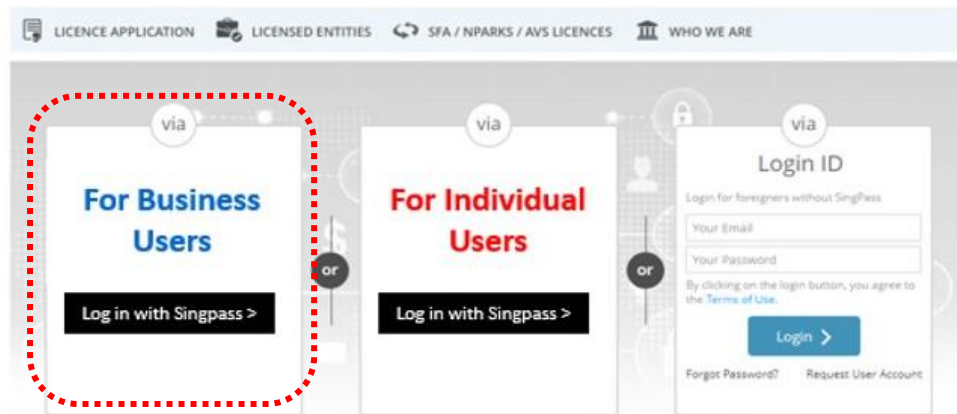
Application Number	W [redacted]	Submission Date	07 Oct 2019
Application Type	Withdrawal	Company	[redacted]
Application Status	Approved	Created Date	07 Oct 2019
Applicant	[redacted]	Submission Name	B [redacted]
Filer	[redacted]	Remarks	--
Business Operating Address	--		

7 Amend Existing Registration

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <For Business Users>.



- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab “Singpass login”, then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 1: SELECT licence to amend

- Click <MY PORTFOLIO>.
- Click <Licences> tab. Search for Licence Number (PS20xxxxxxxxxx) that you wish to amend.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Click <Amend>.

The screenshot shows the 'Licences' section of a web application. The navigation bar includes 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', and 'LICENSED ENTITIES'. The 'Licences' tab is selected. A search bar contains the text 'PS20' and a 'SEARCH' button. Below the search bar, there is a message: 'Please click [here](#) for the list of licences you can view via LicenceOne.' A table displays the following data:

Licence Number	Licence Name	Licence Status	Issue Date	Expiry Date	Agency	Action
PS20	Registration of Precious Stones and Precious Metals Dealers	Active	10 Oct 2019	09 Oct 2020	Ministry of Law	Amend, Cancel, Renew

The table shows 'Showing 1 of 1' results. The 'Action' dropdown menu is open, showing options: 'Amend', 'Cancel', and 'Renew'.

Step 2: Amendment Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to amend.
- Click <NEXT>.

Amend Licence

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Type of Amendment Fees & Supporting Documents (if required)

Registration of Precious Stones and Precious Metals Dealers Details

Licence Number*

PS20

BACK NEXT

- The following details will appear in the next page.
- Click <Close> after reading and understanding the requirements.

1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)

2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary.

acceptable file format:

Please name your file in the following manner:

NRIC/FIN/PASSPORT NUMBER.pdf

Acceptable file format	Acceptable file size
pdf, jpg, png	2MB

Foreign Business Registry Records

Only applicable for foreign business entities

Acceptable file format	Acceptable file size
pdf, xls, xlsx, doc, docx	2MB

Foreign Business Registry Records

Only applicable for foreign business entities

Acceptable file format	Acceptable file size
pdf, xls, xlsx, doc, docx	2MB

Others

Any other documents

Acceptable file format	Acceptable file size
pdf, xls, xlsx, doc, docx	2MB

Close

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.

1 SELECT Licence(s) 2 AMENDMENT Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Amend Existing Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

- You can amend Primary Contact Mode, Designation, Office Tel Number, Home Tel Number, Fax Number, Mobile Number, Email, Alternative Email and choose if you want to receive status updates of licence application via SMS.
- Click <Next>.

Filer's Particulars

Note: Salutation, Name, Citizenship, Gender and Date Of Birth are taken from User Profile for your convenience. Please proceed to **Update User Profile** screen to edit these information where necessary.

Salutation * [Dropdown]

Name * [Text]

Citizenship * [Dropdown]

Gender * Male Female

Date Of Birth * [Text] [Calendar]

Designation [Dropdown]

Office Tel Number [Text]

Home Tel Number [Text]

Fax Number [Text]

Mobile Number * [Text] +65

Email [Text]

Alternative Email [Text]

Primary Contact Mode * Office Tel Number Home Tel Number Mobile Number


Tick if you prefer to receive status updates of licence application via SMS

Next > Save as Draft Save as Draft & Exit

Step 4: PROVIDE Application Details


Note:

- The Registration Profile cannot be amended.



Amend Existing Licence

Registration of Precious Stones and Precious Metals Dealers

Registration Profile 

UEN


Licence Number

Licence Start Date

Licence End Date

- Tick <Change of Applicant Details> only if you want to amend this section. If not checked, you cannot enter the change.

Change of Applicant Details

Change of Applicant Details 

Salutation *

Name *

ID Type * NRIC FIN Passport

ID Number *

Citizenship *

Gender * Male Female

Date Of Birth *

Primary Contact Mode * Office Tel Number Home Tel Number Mobile Number

Designation

Office Tel Number


Home Tel Number

Fax Number

Mobile Number * +65

Email *

Alternative Email

- Tick  <Change of Applicant Address> if you want to amend this section. If not checked, you cannot enter the change.

Note: 

- <Type of Premises> - choose options according to the following explanation or examples.


Type of Premises	Explanation or examples
Retail outlet	Any place used for retail. It could be located in any type of building.
Showroom	Any place used as showroom. It could be located in any type of building.
Residential	HDB properties, Landed properties, Condominiums and other Apartments, Dormitory, Hostel, Service Apartments.
Office	Office buildings, serviced office, shared office, company secretary office.
Warehouse	Warehouse facility, Storage Complex.
Others	Industrial (excluding warehouse), Factory, Light Manufacturing, Metal Rolling Mill, Car Park, Stadium.


- You may enter the Postal Code and click <Retrieve Address>. Repeat for similar address fields throughout the application.
- The Applicant refers to the business entity. Enter as per ACRA records.

3. Change of Applicant Address

Change of Applicant Address


Address Type* Local Foreign

Type of Premises*  Level
E.g. 05-01 Key in:05

Postal Code*  Unit Number
Please enter your postal code and click "Retrieve Address" E.g. 05-01 Key in:01

Block/House Number* Building Name


Street Name*

- Tick  <Change of Organisation Details> if you want to amend this section. If not checked, you cannot enter the change.

Note: 

- <Change of Organisation Details> section is auto-populated for ACRA registered entities.
- <Change of Organisation Registered Address> section is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new amendment application form.

4. Change of Organisation Details


Change of Organisation Details 

Organisation Name*

UEN*

Organisation Type*


UEN of Former Company

- Tick  <Change of Organisation Registered Address> if you want to amend this section. If not checked, you cannot enter the change.

Note: 

- <Change of Organisation Registered Address> - Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new draft amendment application form.
- “Type of Premises” - choose options according to the explanation or examples above.

5. Change of Organisation Registered Address

Change of Organisation Registered Address 


Address Type* Local Foreign

Type of Premises* Level
E.g. 05-01 Key in:05

Postal Code* Retrieve Address Unit Number
E.g. 05-01 Key in:01
Please enter your postal code and click "Retrieve Address"

Block/House Number* Building Name

Street Name*

- Tick  <Change of Organisation Operating Address> if you want to amend this section. If not checked, you cannot enter the change.

Note: 

- Under Organisation Operating Address, enter address where business activities take place. If there are multiple outlets, enter the main outlet’s address.
- “Type of Premises” - choose options according to the explanation or examples above.

6. Change of Organisation Operating Address (Primary outlet/ headquarter)

Change of Organisation Operating Address (Primary outlet/ headquarter)


Address Type* Local Foreign

Type of Premises* Level
E.g. 05-01 Key in:05

Postal Code* Unit Number
Please enter your postal code and click "Retrieve Address" E.g. 05-01 Key in:01

Block/House Number* Building Name

Street Name*

- Tick  <Change of Organisation Contact Details> if you want to amend this section. If not checked, you cannot enter the change.


7. Change of Organisation Contact Details

Change of Organisation Contact Details

Tel Number*

Fax Number

Business E-mail*

- Tick  <Change of Mailing Address> if you want to amend this section. If not checked, you cannot enter the change.

8. Change of Mailing Address

Change of Mailing Address

Address Type* Local Foreign


Address Line1* City

Address Line2* State

Address Line3 Postal Code

Address Line4 Country/Region*


Address Line5

- Tick  < Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager Details > if you want to amend this section. If not checked, you cannot enter the change.

Note: 


- Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager information for ACRA registered entities are auto populated from ACRA’s records. If the information is not accurate, update ACRA’s records and then create a new draft amendment application form.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate ‘Yes’ with details as ‘Person is a 3rd party company service provider’.

9. Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager Details

Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager Details 

1


Salutation* Date of Birth

Citizenship  Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')* Yes No

Name P R

NRIC/ Passport/ FIN No S

Designation S

If Yes. Provide details* 

2

Salutation* Date of Birth


Citizenship Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')* Yes No

Name

NRIC/ Passport/ FIN No S

Designation

If Yes. Provide details

- Tick  <Change of Compliance Officer Details> if you want to amend this section. If not checked, you cannot enter the change.


Important: 


- Email of Compliance Officer is used by the Registrar to contact the applicant after registration is granted.

10. Change of Compliance Officer Details

Change of Compliance Officer Details

Salutation*

Date of Birth* 

Email* 
These contact details will be used as a means of receiving communications from the Registrar, e.g. Notifications


Citizenship*

Name*

ID Type* NRIC FIN Passport

NRIC/ Passport/ FIN No*

Mobile Tel Number*
These contact details will be used as a means of receiving communications from the Registrar, e.g. Notifications

- Tick  <Substantial Shareholding Details> if you want to amend this section. If not checked, you cannot enter the change.

Note: 

- Ordinary Share % information – Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new draft amendment application form.


11. Change of Substantial Shareholding Details (5% or more)

Substantial Shareholding Details (5% or more)

If there are business entities in the list of substantial shareholders, please provide the business entity(ies)'s directors, managers and owners' full name and nationality in Stage 4 of the application form. You should provide a copy of the business entity(ies)'s Certification of Registration and its directors, managers and owners' NRIC/ Passport/ FIN in Stage 4 of this Application Form.

Is Voting Share applicable for this company?*

Substantial Shareholder Name	Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No	Nationality	No. of Ordinary Shares	Ordinary Share %	Voting Share %
<input type="text"/>	<input type="text"/>	Total:	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Tick  <Change of Approved Precious Stones and Precious Metals Dealers licence(s) or equivalent, obtained overseas> if you want to amend this section. If not checked, you cannot enter the change.
- Click <Add>.


12. Change of Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas


Change of Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas

Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas* Yes No


Name of Country/Region*

Details of Licence Held*

Licence Validity Period - From Date* 

Licence Validity Period - To Date* 

Other Remarks (if any)

- Tick  <Change of Other Information> if you want to amend this section and Place of business section. If not checked, you cannot enter the change.

Note: 

- The Applicant here refers to the business entity.
- Other person holding an analogous position involved in the management of the applicant includes Compliance Officer and positions such as Chairman or Chief Executive Officer (CEO).
- If there is a positive declaration, please state the “particulars” such as the individual or business entity name, period of offence, period of conviction/ bankruptcy and status.

13. Change of Other Information

Change of Other Information

1. Do you have a bank account in Singapore for the purpose of your business of regulated dealing? *

2. Do you have credit card/ charge card payment facilities for the purpose of your business of regulated dealing? *

3. Has the following persons (where applicable) ever been investigated, currently under investigations or convicted in Singapore, or elsewhere for any offence (excluding parking offences):

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars*

Yes No

Yes No

Yes No

4. Has the following persons (where applicable) ever been investigated, currently under investigations or convicted of any money laundering or terrorism financing (ML/TF) offence as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars*

Yes No

5. Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at the point of registration application. Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

6. Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law: Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

7. Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of ML/TF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements: Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *


If yes, please state particulars

8. Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO. * Yes No Not Applicable

If yes, please state particulars

9. I have contacted and checked with every one of the key personnel listed in this application form on the information above. [Note: If you are completing this application form, you may want the key personnel to complete a self declaration form with the above mentioned questions to ensure that the key personnel are aware. * Yes No

10. Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples or relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence.

- Tick  if you want to edit existing Place of business details. If not checked, you cannot enter the change.


Note: 

- Enter only 1 Place of business even if the store occupies 2 or more adjoining units' space.
- For the Place of business, type in e.g. name of shopping mall or road name.
- If you have more than 1 Outlet Manager per Place of business, click on the specific Place of Business and enter 1 Outlet Manager particulars at a time and click <Add>. Repeat for the additional Outlet Managers.
- If you wish to add new Place of business, click <Add>.
- If you wish to change location of Place of business, click on the existing Place of business and change the details.


14. Change of Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)

Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)

Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.

Place of business*	<input type="text"/>		Level	<input type="text"/>
				<small>E.g. 05 01 Key in:05</small>
Postal Code*	<input type="text"/>	<input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/>
	<small>Please enter your postal code and click "Retrieve Address"</small>			<small>E.g. 05 01 Key in:01</small>
Block/House Number	<input type="text"/>		Building Name	<input type="text"/>
Street Name*	<input type="text"/>		Contact Number	<input type="text"/>

Registration of (Multiple) Outlet Managers for each outlet

Name of outlet Manager/ person in-charge*	<input type="text"/>		ID Type*	<input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport
Contact number of outlet Manager/ person in-charge*	<input type="text"/>		Date of Birth	<input type="text"/>
			Identification number of outlet Manager/ person in-charge*	<input type="text"/>
			Citizenship	<input type="text"/>

Name of the outlet	Outlet Address	Contact Number
N	E	+

Start Date of Additional Outlets *

Name of outlet Manager/ person in-charge	ID Type	DateOfBirth	Identification number of outlet Manager/ person in-charge	Citizenship	Contact number of outlet Manager/ person in-charge

- Tick <Change of Authorisation> if you want to amend this section. If not checked, you cannot enter the change.

15. Change of Authorisation

Change of Authorisation

HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:

- (i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;
- (ii) Any court records relating to any present or past civil or criminal court proceedings;
- (iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and
- (iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

- Tick <Select the option that applies to your business> if you want to amend this section. If not checked, you cannot enter the change.
- Click <Proceed>.

16. Select the option that applies to your business

Select the option that applies to your business

Yes No

will conduct any cash or cash equivalent transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product.*

Step 5: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT: ((!))

- For foreigners, provide the Work pass (front and back) /Passport (particulars page) for personnel listed under No. 2.
- Each attachment is limited to 2MB. Acceptable file formats are:
 - Work pass/ Passport: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls, xlsx, doc, docx
 - Others: pdf, xls, xlsx, doc, docx

Amend Existing Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name	Type	Attachment	Action
1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)			
2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons: - The applicant - Substantial shareholder - Director - Manager - Partner - Company Secretary - Other person holding an analogous position involved in the management of the applicant - Employee managing the applicant's business of regulated dealing or business as an intermediary.	((!))	ONLINE UPLOAD <input type="button" value="v"/>	<input type="button" value="Upload"/>
acceptable file format: Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf Acceptable File Format: pdf, jpg, png Acceptable File Size: maximum: 2 MB	((!))		
Foreign Business Registry Records Only applicable for foreign business entities Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB	((!))	ONLINE UPLOAD <input type="button" value="v"/>	<input type="button" value="Upload"/>
Others Any other documents Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB	((!))	ONLINE UPLOAD <input type="button" value="v"/>	<input type="button" value="Upload"/>

< Previous **Next >** Save as Draft Save as Draft & Exit

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

IMPORTANT: ((!))

- Ensure that all individuals and entities in the application form confirmed that their details and declaration of investigations or convictions, bankruptcy, insolvency or liquidation; lawsuits and breach of AML/CFT requirements are correct.

Information Review

Filer's Particulars

Salutation	<input type="text"/>	Designation	<input type="text"/>
Name	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender	<input type="text"/>	Fax Number	<input type="text"/>
Date Of Birth	<input type="text"/>	Mobile Number	<input type="text"/>

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers

1. I declare that I have the authority to represent the applicant. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me/ the applicant if I had knowingly provided false information. All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the registration granted may be cancelled or suspended. I also understand that the application fee and registration fee is non-refundable. I agree that the registration in-principle-approval granted to me will lapse if I fail to pay my registration fees within 30 days after receiving a notification from the Registrar of Regulated Dealer. I also agree that the application fees paid is non-refundable. I am aware that my registration would not be granted to me if the registration fee is not paid. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Step 7: ACKNOWLEDGEMENT



- Click <PRINT> to print the amendment application submission.

Note:

- There is no payment required for amendment of existing licence. The Payment Status for STAGE1 is N.A (Not Applicable).
- The STAGE2 Payment Status shows as PENDING. The STAGE2 payment for the registration fee will be applicable if you amended the existing licence to add additional outlets.


1 SELECT Licence(s) 2 AMENDMENT Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Amend Existing Licence

 Submitted successfully: 1 application(s) 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	U <input type="text"/>	Application Status	Submitted (No Upfront Payment Required)
Submission Number	B <input type="text"/>	Payment Status	STAGE1 : N.A STAGE2 : PENDING 
Submission Date	<input type="text"/>		
Submission Name	<input type="text"/>		


View your [Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

 **PRINT** **CLOSE**

- If there are no additional outlets amended at the <Place of business> section, the STAGE2 payment fee for registration fees is not applicable.
- Application Status shows as 'Approved'.

Application Details
⊖

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	<input type="text"/>	Submission Date	<input type="text"/>
Application Type	Amend	Company	<input type="text"/>
Application Status	Approved	Created Date	<input type="text"/>
Applicant	<input type="text"/>	Submission Name	<input type="text"/>
Filer	<input type="text"/>	Remarks	<input type="text"/>
Business Operating Address	<input type="text"/>		

BACK
DUPLICATE
WITHDRAW

 VIEW APPLICATION FORM

- If there is any additional outlet(s) amended at the <Place of business> section, the STAGE2 payment for registration fees is required to be paid upon granting of the in-principle approval notification via email.
- Application Status shows as 'Approved but Pending Payment'.

Application Details
⊖

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

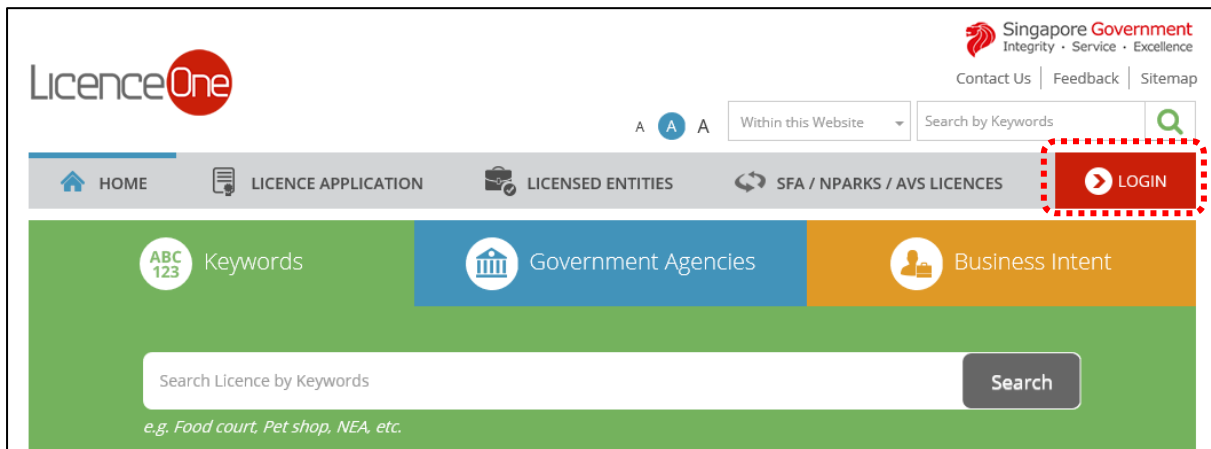
Application Number	<input type="text"/>	Submission Date	<input type="text"/>
Application Type	Amend	Company	<input type="text"/>
Application Status	Approved but Pending Payment	Created Date	<input type="text"/>
Applicant	<input type="text"/>	Submission Name	<input type="text"/>
Filer	<input type="text"/>	Remarks	<input type="text"/>
Business Operating Address	<input type="text"/>		

BACK
DUPLICATE
WITHDRAW

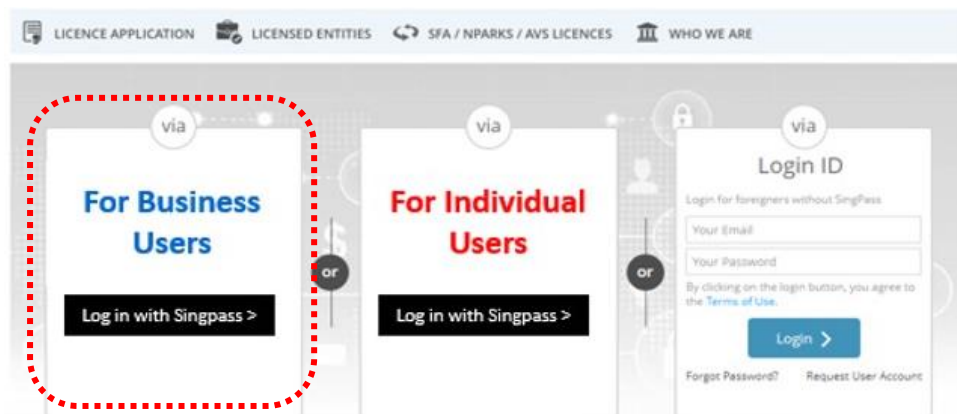
 VIEW APPLICATION FORM

8 Cancel Existing Licence

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <For Business Users>.



- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab "Singpass login", then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 1: SELECT licence to cancel

- Click <MY PORTFOLIO>.
- Click <Licences>. Your existing licences will be displayed. Search for the Licence Number (PS20xxxxxxxxxx) that you wish to cancel.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Select <Cancel>.

HOME MY PORTFOLIO LICENCE APPLICATION LICENSED ENTITIES

Dashboard Applications Licences Payments Requests for Action Managed Returns Correspondences

Licences

PS20 SEARCH Advanced Search

Please click [here](#) for the list of licences you can view via LicenceOne.

Licence Number	Licence Name	Licence Status	Issue Date	Expiry Date	Agency	Action
PS20	Registration of Precious Stones and Precious Metals Dealers	Active	10 Oct 2019	09 Oct 2020	Ministry of Law	Action Amend Cancel

Showing 1 of 1

Step 2: CANCEL Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to cancel.
- Click <Next>.

Cancel Licence

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

[Application Type](#) [Fees & Supporting Documents \(if required\)](#)

Registration of Precious Stones and Precious Metals Dealers [Details](#)

Licence Number *
PS20

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.
- Click <Next>.

1 SELECT Licence(s) 2 CANCEL Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Cancel Existing Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

Next > Save as Draft Save as Draft & Exit

Step 4: PROVIDE Application Details

- Key in the <Reason For Cancellation>.
- Select the <Effective Date of Cancellation>.
- Click <Proceed>.

IMPORTANT: ((!))

- The Effective Date of Cancellation should be earlier than or on the licence expiry date.

1 SELECT Licence(s) 2 CANCEL Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Cancel Existing Licence

Registration of Precious Stones and Precious Metals Dealers

Registration Profile

UEN

Licence Number

Licence Start Date

Licence End Date

Reason For Cancellation

Reason For Cancellation*

Effective Date of Cancellation* ((!))
(DD/MM/YYYY)

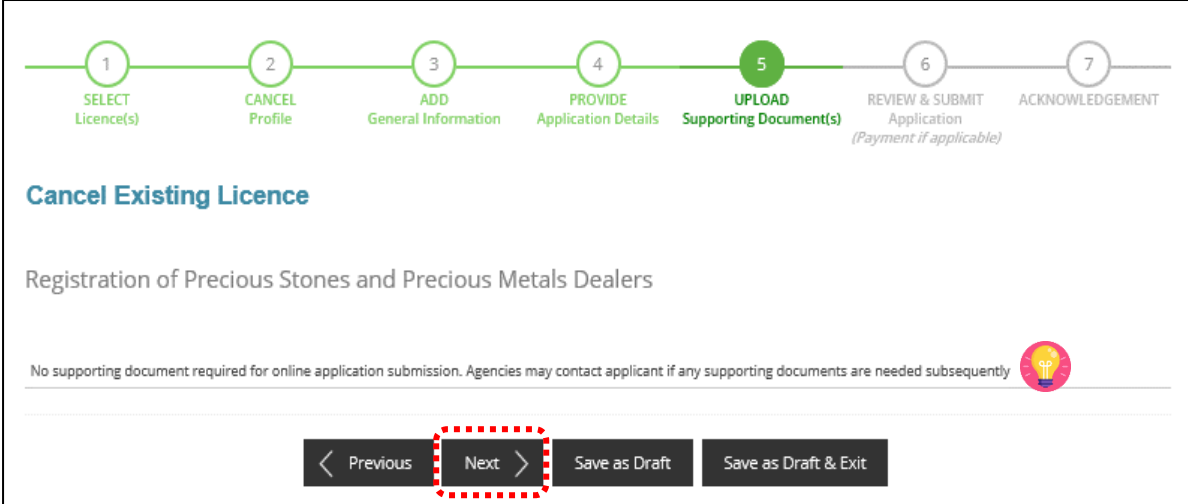
< Previous **Proceed** > Save as Draft Save as Draft & Exit

Step 5: UPLOAD Supporting Documents

- Click <Next>.

Note:

- Supporting documents are not required. The Registrar may contact you if there are any clarifications needed.



The screenshot displays a seven-step application process flow:

- 1 SELECT Licence(s)
- 2 CANCEL Profile
- 3 ADD General Information
- 4 PROVIDE Application Details
- 5 **UPLOAD Supporting Document(s)**
- 6 REVIEW & SUBMIT Application (Payment if applicable)
- 7 ACKNOWLEDGEMENT

Below the flow, the page title is "Cancel Existing Licence" and the registration type is "Registration of Precious Stones and Precious Metals Dealers".

A note states: "No supporting document required for online application submission. Agencies may contact applicant if any supporting documents are needed subsequently" followed by a lightbulb icon.

At the bottom, there are four navigation buttons: "< Previous", "Next >", "Save as Draft", and "Save as Draft & Exit". The "Next >" button is highlighted with a red dashed border.

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

1 SELECT Licence(s) 2 CANCEL Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Cancel Existing Licence

Information Review

Filer's Particulars

Salutation	<input type="text"/>	Designation	<input type="text"/>
Name	<input type="text"/>	Office Tel Number	<input type="text"/>
ID Type	<input type="text"/>	Home Tel Number	<input type="text"/>
ID Number	<input type="text"/>	Fax Number	<input type="text"/>
Citizenship	<input type="text"/>	Mobile Number	<input type="text"/>

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the precious stones and metals dealers' registration granted to me may be terminated. I also understand that the XXX application fee for the registration is non-refundable. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.



< Previous Submit

Step 7: ACKNOWLEDGEMENT

- The cancellation application has been submitted successfully.
- No payment is required for cancellation application.
- Click <PRINT> to print the cancellation application submission.

1 SELECT Licence(s) 2 CANCEL Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 **ACKNOWLEDGEMENT**

Cancel Existing Licence

 **Submitted successfully: 1 application(s)** 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
[Registration of Precious Stones and Precious Metals Dealers](#)

Application Number	T [REDACTED]	Application Status	Submitted (No Upfront Payment Required)
Submission Number	B [REDACTED]	Payment Status	STAGE1 : N.A STAGE2 : N.A
Submission Date	[REDACTED]		
Submission Name	B [REDACTED]		



View your [Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

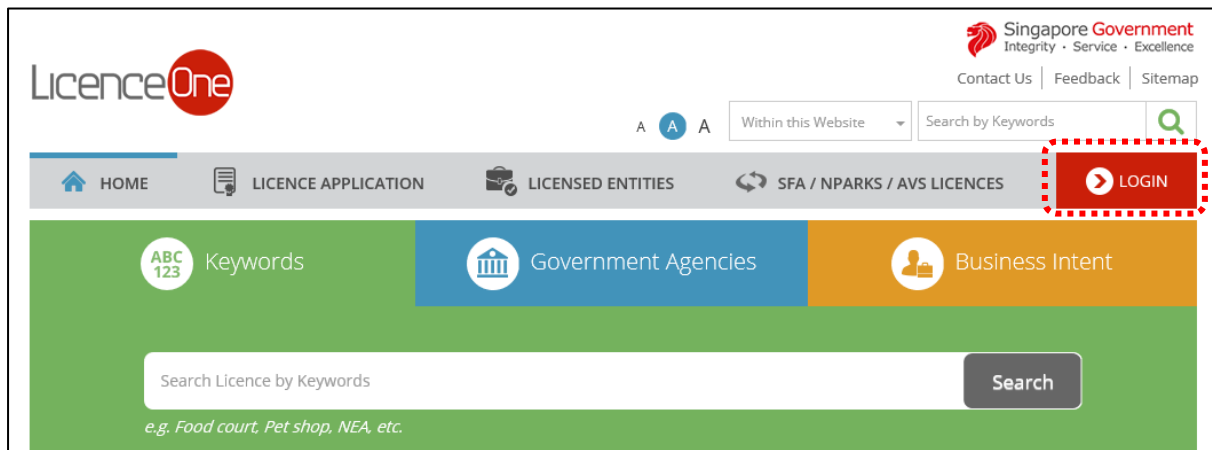
You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

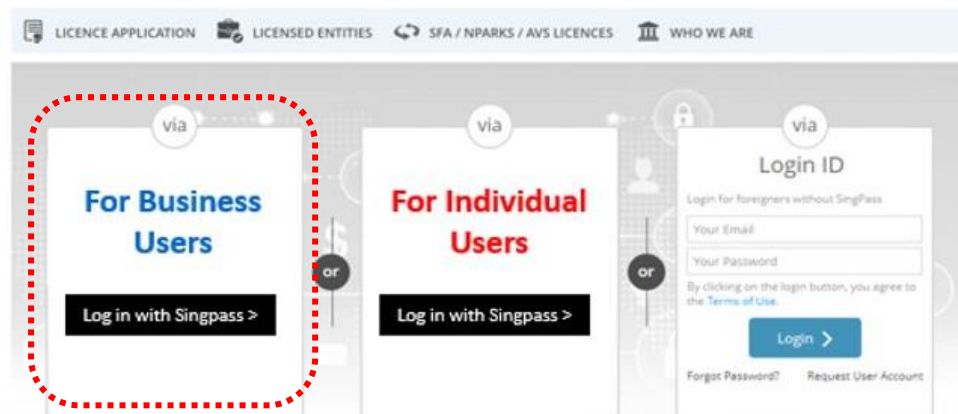
9 Renew Expiring Licence

9.1 For Class 1/2/3 Registered Dealers

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <For Business Users>.



- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab "Singpass login", then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 1: SELECT licence to renew

- Click <MY PORTFOLIO>.
- Click <Licences>. Your existing licences will be displayed. Search for the Licence Number (PS20xxxxxxxxxx) that you wish to renew.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Select <Renew>.

The screenshot shows the GoBusiness Licensing system interface. The top navigation bar includes 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', 'LICENSED ENTITIES', and 'SFA / NPARKS / AVS LICENCES'. The 'MY PORTFOLIO' menu item is highlighted. Below the navigation bar, the 'Licences' menu item is highlighted. A search bar is present with the text 'Agency Name, Licence Name, Licence Number'. Below the search bar, a table of licences is displayed. The first licence is highlighted, and the 'Action' dropdown menu is open, showing options: Amend, Cancel, and Renew. The 'Renew' option is highlighted.

Licence Number	Licence Name	Licence Status	Issue Date	Expiry Date	Agency	Action
PS	Registration of Precious Stones and Precious Metals Dealers	Active			Ministry of Law	Action Amend Cancel Renew

Step 2: RENEW Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to renew.
- Click <Next>.

Renew Licence

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Type **Fees & Supporting Documents** (if required)

Registration of Precious Stones and Precious Metals Dealers Details

Licence Number *

PS20

BACKNEXT

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.
- Click <Next>.

1 SELECT Licence(s) 2 RENEW Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Renew Expiring Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

Next > Save as Draft Save as Draft & Exit

- You can amend Primary Contact Mode, Designation, Office Tel Number, Home Tel Number, Fax Number, Mobile Number, Email, Alternative Email and choose if you want to receive status updates of licence application via SMS.
- Click <Next>.

Filer's Particulars

Note: Salutation, Name, Citizenship, Gender and Date Of Birth are taken from User Profile for your convenience. Please proceed to **Update User Profile** screen to edit these information where necessary.

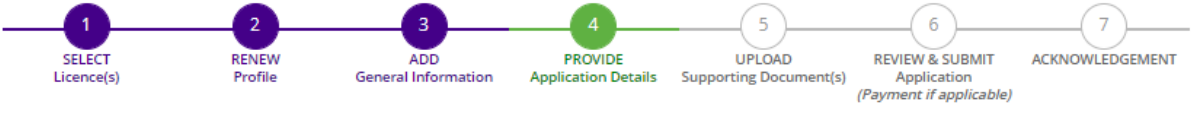
Salutation * Name * Citizenship * Gender * Date Of Birth * Designation Office Tel Number Home Tel Number Fax Number Mobile Number * Email Alternative Email

Primary Contact Mode * Tick if you prefer to receive status updates of licence application via SMS

Next > Save as Draft Save as Draft & Exit

Step 4: PROVIDE Application Details

- Update the Application Details as necessary.



Renew Expiring Licence

Registration of Precious Stones and Precious Metals Dealers (MINLAW)

1. Registration Profile

UEN	<input type="text"/>
Licence Number	<input type="text"/>
Licence Start Date	<input type="text"/>
Licence End Date	<input type="text"/>

2. Applicant Details


Salutation *	<input type="text"/>	Designation *	<input type="text"/>
Name *	<input type="text"/>	Office Tel Number	<input type="text"/>
ID Type *	<input checked="" type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport	Home Tel Number	<input type="text"/>
ID Number *	<input type="text"/>	Fax Number	<input type="text"/>
Passport Issuing Country/Region	<input type="text"/>	Mobile Tel Number *	<input type="text"/>
Citizenship *	<input type="text"/> EN	Email *	<input type="text"/>
Gender *	<input type="radio"/> Male <input checked="" type="radio"/> Female	<small><i>These contact details will be used as a means of receiving communications from the Registrar, e.g. clarifications for application matters and notifications.</i></small>	
Date of Birth	<input type="text"/> <input type="button" value="📅"/>	Alternative Email	<input type="text"/>
Primary Contact Mode *	<input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number <input type="radio"/> Office Tel Number		

- Update the Applicant Address as necessary.

Note: 

- Organisation Details – Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new renewal application form.
- <Type of Premises> - choose options according to the following explanation or examples.

Type of Premises	Explanation or examples
Retail outlet	Any place used for retail. It could be located in any type of building.
Showroom	Any place used as showroom. It could be located in any type of building.
Residential	HDB properties, Landed properties, Condominiums and other Apartments, Dormitory, Hostel, Service Apartments.
Office	Office buildings, serviced office, time shared office, company secretary office.
Warehouse	Warehouse facility, Storage Complex.
Others	Industrial (excluding warehouse), Factory, Light Manufacturing, Metal Rolling Mill, Car Park, Stadium.

3. Applicant Address 

Address Type* Local Foreign

Type of Premises* **Level**


E.g. 05-01 Key in:05

Postal Code* **Retrieve Address** **Unit Number**

Please enter your postal code and click "Retrieve Address" E.g. 05-01 Key in:01

Block/House Number **Building Name**

Street Name*

4. Organisation Detail 

Organisation Name*

UEN*


Organisation Type*

UEN of Former Company

- Update the Organisation Registered Address as necessary
- Update the Organisation Operating Address as necessary.

Note: 

- Organisation Registered Address – Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new draft renewal application form.
- “Type of Premises” - choose options according to the explanation or examples above.

5. Organisation Registered Address 

Address Type * Local Foreign

Type of Premises * **Level**
E.g. 05-01 Key in:05

Postal Code * **Unit Number**
Please enter your postal code and click "Retrieve Address" *E.g. 05-01 Key in:01*

Block/House Number * **Building Name**

Street Name *

6. Organisation Operating Address

Address Type * Local Foreign

Type of Premises * **Level**
E.g. 05-01 Key in:05

Postal Code * **Unit Number**
Please enter your postal code and click "Retrieve Address" *E.g. 05-01 Key in:01*

Block/House Number * **Building Name**

Street Name *

- Update the Organisation Contact Details and Mailing Address as necessary.
- Click <Next>.

Note: 

- At the Mailing Address, you may click <Copy> for the address entered earlier to be copied here.
- “Type of Premises” - choose options according to the explanation or examples above.


7. Organisation Contact Details

Tel Number*

Fax Number


Business Email*


8. Mailing Address

Organisation Operating Address 

Organisation Registered Address

Address Type* Local Foreign

Type of Premises* 

Postal Code* 

Please enter your postal code and click "Retrieve Address".

Block / House Number

Street Name*

Level
E.g. 05-01 Key in:05

Unit Number
E.g. 05-01 Key in:01



Building Name


- Update the Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager Details as necessary.
- Click <Next>.

Note: 

- Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager information for ACRA registered entities are auto populated from ACRA’s records. If the information is not accurate, update ACRA’s records and then create a new renewal application form.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate ‘Yes’ with details as ‘Person is a 3rd party company service provider’.

9. Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager Details

<p>1</p> <p>Salutation* <input type="text" value=""/></p> <p>Citizenship <input type="text" value=""/></p> <p>Name <input type="text" value=""/></p> <p>NRIC/ Passport/ FIN No <input type="text" value=""/></p> <p>Designation <input type="text" value=""/></p>	<p>Date of Birth <input type="text" value=""/> </p> <p>Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')* <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If Yes. Provide details <input type="text" value=""/></p>
<p>2</p> <p>Salutation* <input type="text" value=""/></p> <p>Citizenship <input type="text" value=""/></p> <p>Name <input type="text" value=""/></p> <p>NRIC/ Passport/ FIN No <input type="text" value=""/></p> <p>Designation <input type="text" value=""/></p>	<p>Date of Birth <input type="text" value=""/> </p> <p>Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')* <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If Yes. Provide details <input type="text" value=""/></p>


- Update the Compliance Officer Details and Substantial Shareholding Details as necessary. Click <Add>.
- Click  if you want to edit existing Compliance Officer details.

Important: 

- Email of Compliance Officer is used by the Registrar to contact the applicant after registration is granted.

10. Compliance Officer Details

Salutation* Name*

Date of Birth*  ID Type* NRIC FIN Passport

Email*
These contact details will be used as a means of receiving communications from the Registrar, e.g. Notifications

Citizenship* NRIC/ Passport/ FIN No*

Mobile Tel Number*
These contact details will be used as a means of receiving communications from the Registrar, e.g. Notifications

Add

Salutation	Name	Date Of Birth	NRIC/ Passport/ FIN No	Email	ID Type	Mobile Tel Number	Citizenship
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Update <Substantial Shareholding Details>.

Note: 

- Ordinary Share % information – Information is auto-populated for ACRA registered entities. If the information is not accurate, update ACRA’s records and then create a new renewal application form.

11. Substantial Shareholding Details (5% or more)

If there are business entities in the list of substantial shareholders, please provide the business entity(ies)'s directors, managers and owners' full name and nationality in Stage 4 of the application form. You should provide a copy of the business entity(ies)'s Certification of Registration and its directors, managers and owners' NRIC/ Passport/ FIN in Stage 4 of this Application Form.

Is Voting Share applicable for this company?*

Substantial Shareholder Name	Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No	Nationality	No. of Ordinary Shares	Ordinary Share %	Voting Share %
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Declare if there is any PSMD licence obtained overseas.
- Declare Other Information.

Note: 

- The Applicant here refers to the business entity.
- Other person holding an analogous position involved in the management of the applicant includes Compliance Officer and positions such as Chairman or Chief Executive Officer (CEO)
- If there is a positive declaration, please state the “particulars” such as the individual or business entity name, period of offence, period of conviction/ bankruptcy and status.

12. Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas



Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas* Yes No

13. Other Information

1. Do you have a bank account in Singapore for the purpose of your business of regulated dealing?* Yes No



2. Do you have credit card/ charge card payment facilities for the purpose of your business of regulated dealing?* Yes No

3. Has the following persons (where applicable) ever been investigated, currently under investigations or convicted in Singapore, or elsewhere for any offence (excluding parking offences): Yes No

- The applicant 
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant 
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars*

4. Has the following persons (where applicable) ever been investigated, currently under investigations or convicted of any money laundering or terrorism financing (ML/TF) offence as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act: Yes No

- The applicant 
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant 
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars*

5. Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at the point of registration application. Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary

- Other person holding an analogous position involved in the management of the applicant

- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

6. Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law? Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary

- Other person holding an analogous position involved in the management of the applicant

- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

7. Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of ML/TF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements? Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary

- Other person holding an analogous position involved in the management of the applicant

- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

8. Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO. * Yes No Not Applicable

If yes, please state particulars

9. I have contacted and checked with every one of the key personnel listed in this application form on the information above. [Note: If you are completing this application form, you may want the key personnel to complete a self declaration form with the above mentioned questions to ensure that the key personnel are aware. * Yes No

10. Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples of relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence.



- Enter Place of business.
- Click <Add>.
- Add on only if you have more than 1 place of business.

Note: 


- Enter only 1 Place of business even if the store occupies 2 or more adjoining units' space.
- For the Place of business, type in e.g. name of shopping mall or road name.
- If you have more than 1 Outlet Manager per Place of business, click on the specific Place of Business and enter 1 Outlet Manager particulars at a time and click <Add>. Repeat for the additional Outlet Managers.

14. Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)



Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.

Place of business * <input style="width: 90%;" type="text" value="Tampines Mall"/>		Level <input style="width: 90%;" type="text"/>	<small>E.g. 05-01 Key in:05</small>
Postal Code * <input style="width: 60%;" type="text" value="520456"/>	<input style="width: 30%;" type="button" value="Retrieve Address"/>	Unit Number <input style="width: 90%;" type="text"/>	<small>E.g. 05-01 Key in:01</small> 
<small>Please enter your postal code and click "Retrieve Address"</small>		Building Name <input style="width: 90%;" type="text"/>	
Block/House Number * <input style="width: 60%;" type="text" value="456"/>		Contact Number <input style="width: 90%;" type="text"/>	
Street Name * <input style="width: 90%;" type="text" value="TAMPINES STREET 42"/>			

Registration of (Multiple) Outlet Managers for each outlet

Name of outlet Manager/ person in-charge * <input style="width: 90%;" type="text" value="Tampines Mall"/>		ID Type *	<input type="radio"/> NRIC <input type="radio"/> FIN <input checked="" type="radio"/> Passport
Contact number of outlet Manager/ person in-charge * <input style="width: 90%;" type="text" value="+6556006500"/>		Date of Birth *	<input style="width: 90%;" type="text"/>
		Identification number of outlet Manager/ person in-charge *	<input style="width: 90%;" type="text" value="S1111111A"/>
		Citizenship	<input style="width: 90%;" type="text" value="Please Select"/>

Name of outlet Manager/ person in-charge	ID Type	DateOfBirth	Identification number of outlet Manager/ person in-charge	Citizenship	Contact number of outlet Manager/ person in-charge
No records available					

Name of the outlet	Outlet Address	Contact Number
Tampines Mall	520456,456,TAMPINES STREET 42	 

- Select Class of Registration that is appropriate for your business needs. You may refer to the table below, and our outline FAQ (<https://va.ecitizen.gov.sg/cfp/customerPages/mlaw/explorefaq.aspx>) to understand more on the registration tiers available.
 - Class A: The net price of every related product sold by the registered dealer is less than \$2,000 a piece.” - Registration fees of \$250 per outlet.
 - Class B: The registered dealer is allowed to sell related products of any value. - Registration fees of \$350 per outlet.

Registration Tier	Registration Condition Imposed	Registration Fees	Duration
Class A	The registration is subject to a condition that the net price of every precious stone, precious metal, precious product or asset-backed token that is or is to be sold by the registered dealer be less than \$2,000 a piece.	\$250 per outlet annually	To be renewed annually
Class B	The registered dealer is allowed to sell precious stones, precious metals, precious products or asset-backed tokens of any value.	\$350 per outlet annually	To be renewed annually

15. Class of Registration

Please note that the class of registration granted will be subject to the Registrar's assessment and approval.

Class of Registration *

Class A – The net price of every related product sold by the registered dealer is less than \$2,000 a piece
Class B – The registered dealer is allowed to sell related products of any value.

- Read and tick <Authorisation> to agree with the authorisation.

16 Authorisation

- [Redacted] HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:
- (i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;
 - (ii) Any court records relating to any present or past civil or criminal court proceedings;
 - (iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and
 - (iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

- Select the option that applies to your business activities.
- Click <Proceed>.

Note: 

- Precious stones, precious metals and precious products refer to the following:

<p>Precious Stones (<i>diamond, sapphire, ruby, emerald, jade (including nephrite and jadeite) and pearl</i>) include loose stones, which are not affixed to a finished product and do not fall under the definition of precious products.</p>	<p>Precious Metals (<i>gold, silver, platinum, iridium, osmium, palladium, rhodium, ruthenium</i>) include gold ingots or silver coins with the manufacturer stamp or imprint, ore and concentrates with at least 2% of weight in any of the aforementioned metals.</p>
<p>Precious products include the following types of finished products:</p> <ul style="list-style-type: none"> • Jewellery for example, a diamond set in a ring, a jade bangle, 999 gold coin shaped into a pendent or bracelet charm; • Watch for example a watch encrusted with diamonds, digital watch made of gold; • Ornaments for example, a silver vase, an art piece made out of gold, a seal carved out of jade; • Accessories for example, a handbag affixed with diamonds, pearl brooch; • Apparel for example, a blouse affixed with sapphires 	

17. Select the option that applies to your business

will conduct any cash or cash equivalent transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product.*

Yes No

1) Which of the following product categories does your business deal in?

(You may select more than one answer)

(1) Precious stones (refers to loose stones):

- (a) No. I do not deal in precious stones
- (b) Diamonds
- (c) Sapphire
- (d) Ruby
- (e) Emerald
- (f) Jade including nephrite and jadeite
- (g) Pearl

(2) Precious metals (refers to bullion or precious metals in its original form):

- (a) No. I do not deal in precious metals
- (b) Gold
- (c) Silver
- (d) Platinum
- (e) Iridium
- (f) Osmium
- (g) Palladium
- (h) Rhodium
- (i) Ruthenium
- (j) An alloy with at least 2% of weight in any of the above metals

(3) Precious products (any finished product, other than any industrial tool or medical device, that derives 50% or more of its value from any precious stone or precious metal contained in or attached to that product):

- (a) No. I do not deal in precious products
- (b) Jewellery
- (c) Watch with precious metals or stones
- (d) Coin
- (e) Ornament
- (f) Accessory
- (g) Apparel
- (h) Others (please specify):

Others (please specify):

(4) Asset-backed tokens (e.g. Bullion-backed certificates)

- (a) No. I do not deal in Asset-backed tokens
- (b) Yes, Please specify:

Yes, Please specify:

(5) Virtual assets (e.g. Gold-backed cryptocurrency)

- (a) No. I do not deal in Asset-backed tokens
- (b) Yes, Please specify:

Yes, Please specify:

2) Which of the following best describes your business activity?

(You may select more than one answer)

(1) Precious stones

(1) What type of precious stones do you deal in?

- (a) No. I do not deal in precious stones
- (b) Rough precious stones
- (c) Cut and polished precious stones

(2) Which of the following best describes your loose precious stones business activity

- (a) No. I do not deal in precious stones
- (b) Auctioning
- (c) Brokerage or investment
- (d) Exchange or provider of trading or clearing facility
- (e) Manufacturing
- (f) Online platform
- (g) Production (including mining, sorting and valuing)
- (h) Retailing
- (i) Secondhand goods dealing
- (j) Wholesale or distribution

(2) Precious metals

(1) Which of the following best describes your loose precious metals business activity

- (a) No. I do not deal in precious metals
- (b) Auctioning
- (c) Brokerage or investment
- (d) Exchange or provider of trading or clearing facility
- (e) Manufacturing
- (f) Online platform
- (g) Production (including mining, sorting and valuing)
- (h) Retailing
- (i) Secondhand goods dealing
- (j) Wholesale or distribution
- (k) Recycling
- (l) Buying and selling scrap markets
- (m) Others (please specify):

Others (please specify):

(3) Precious products

(1) Which of the following best describes your precious products business activity

- (a) No. I do not deal in precious products
- (b) Auctioning
- (c) Brokerage or investment
- (d) Exchange or provider of trading or clearing facility
- (e) Manufacturing
- (f) Online platform
- (g) Production (including mining, sorting and valuing)
- (h) Retailing
- (i) Secondhand goods dealing
- (j) Wholesale or distribution
- (k) Others (please specify):

Others (please specify):

< Previous

Proceed >

Save as Draft

Save as Draft & Exit

Step 5: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT: (!)

- For foreigners, provide the FIN/ Passport for personnel listed under No. 2.
- Each attachment is limited to 2 MB. Acceptable file formats are:
 - Work pass /Passport: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls, xlsx, doc, docx
 - Others: pdf, xls, xlsx, doc, docx

1
SELECT
Licence(s)
2
RENEW
Profile
3
ADD
General Information
4
PROVIDE
Application Details
5
UPLOAD
Supporting Document(s)
6
REVIEW & SUBMIT
Application
(Payment if applicable)
7
ACKNOWLEDGEMENT

Renew Expiring Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name	Type	Attachment	Action
<p>1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)</p>			
<p>2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons: (!)</p> <ul style="list-style-type: none"> - The applicant - Substantial shareholder - Director - Manager - Partner - Company Secretary - Other person holding an analogous position involved in the management of the applicant - Employee managing the applicant's business of regulated dealing or business as an intermediary. 			
<p>acceptable file format: Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf Acceptable File Format: pdf, jpg, png (!) Acceptable File Size: maximum: 2 MB</p>		<input type="text" value="ONLINE UPLOAD"/>	<div style="border: 2px dashed red; padding: 5px; display: inline-block; background-color: #4CAF50; color: white; border-radius: 5px;">Upload</div>
<p>Foreign Business Registry Records Only applicable for foreign business entities (!) Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB</p>		<input type="text" value="ONLINE UPLOAD"/>	<div style="border: 2px dashed red; padding: 5px; display: inline-block; background-color: #4CAF50; color: white; border-radius: 5px;">Upload</div>
<p>Others Any other documents (!) Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB</p>		<input type="text" value="ONLINE UPLOAD"/>	<div style="border: 2px dashed red; padding: 5px; display: inline-block; background-color: #4CAF50; color: white; border-radius: 5px;">Upload</div>

< Previous
Next >
Save as Draft
Save as Draft & Exit

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

IMPORTANT: (!)

- Ensure that all individuals and entities in the application form confirmed that their details and declaration of investigations or convictions, bankruptcy, insolvency or liquidation; lawsuits and breach of AML/CFT requirements are correct.

Information Review

Filer's Particulars

Salutation	<input type="text"/>	Designation	<input type="text"/>
Name	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender	<input type="text"/>	Fax Number	<input type="text"/>
Date Of Birth	<input type="text"/>	Mobile Number	<input type="text"/>

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers


1. I declare that I have the authority to represent the applicant. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me/ the applicant if I had knowingly provided false information. All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the registration granted may be cancelled or suspended. I also understand that the application fee and registration fee is non-refundable. I agree that the registration in-principle-approval granted to me will lapse if I fail to pay my registration fees within 30 days after receiving a notification from the Registrar of Regulated Dealer. I also agree that the application fees paid is non-refundable. I am aware that my registration would not be granted to me if the registration fee is not paid. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Step 7: ACKNOWLEDGEMENT


- Acknowledgement page upon successful submission of application (No Upfront Payment Required).
- Click PRINT to save and/or print the submission receipt.
- Click <CLOSE> to exit.



Renew Expiring Licence

 **Submitted successfully: 1 application(s)**
You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	R [REDACTED]	Application Status	Submitted (No Upfront Payment Required)
Submission Number	B [REDACTED]	Payment Status	STAGE1 : N.A STAGE2 : PENDING 
Submission Date	24/05/2022 16:01:14		
Submission Name	B [REDACTED]		

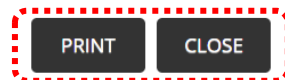
View your [Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

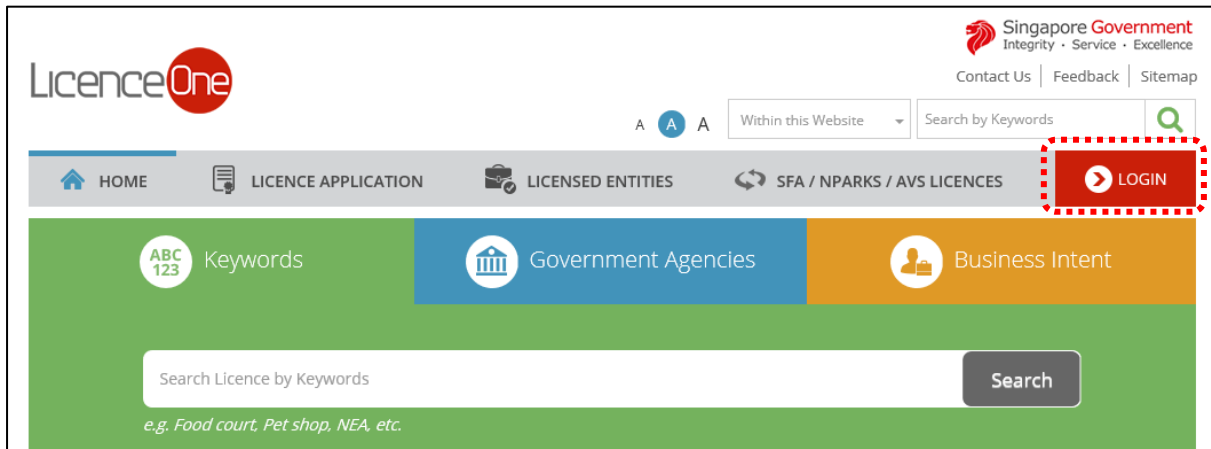


Note:

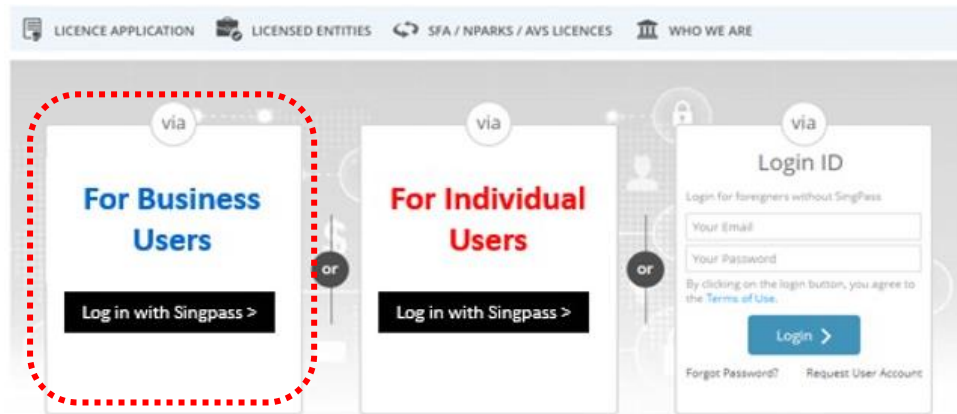
- The Registrar may contact you for any clarifications through your email address. If satisfied that you are a fit and proper person, the Registrar will give in-principle approval.
- If the Registrar provides in-principle approval for your renewal application, Class 1/2/3 regulated dealers who are renewing must pay a registration fee based on the number of outlets operated.

9.2 For Class A/B Registered Dealers

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <For Business Users>.



- Use either
 - QR scanning (Singpass mobile app) or
 - Password Login (Select tab "Singpass login", then enter Singpass ID and Singpass password)



- Select the business / UEN applying for registration.

Step 1: SELECT licence to renew

- Click <MY PORTFOLIO>.
- Click <Licences>. Your existing licences will be displayed. Search for the Licence Number (PS20xxxxxxxxxx) that you wish to renew.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Select <Renew>.

The screenshot displays the GoBusiness Licensing system interface. At the top, the navigation bar includes 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', 'LICENSED ENTITIES', and 'SFA / NPARKS / AVS LICENCES'. The 'MY PORTFOLIO' menu item is highlighted. Below the navigation bar, the 'Licences' menu item is highlighted. A search bar is present with the text 'Agency Name, Licence Name, Licence Number'. Below the search bar, there is a table of licences. The first licence is highlighted, and the 'Action' dropdown menu is open, showing options: Amend, Cancel, and Renew. The 'Renew' option is highlighted.

Licence Number	Licence Name	Licence Status	Issue Date	Expiry Date	Agency	Action
PS	Registration of Precious Stones and Precious Metals Dealers	Active			Ministry of Law	<ul style="list-style-type: none">AmendCancelRenew

Step 2: RENEW Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to renew.
- Click <Next>.

Renew Licence

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Type **Fees & Supporting Documents** (if required)

Registration of Precious Stones and Precious Metals Dealers Details

Licence Number *

PS20

BACK NEXT

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.
- Click <Next>.

1 SELECT Licence(s) 2 RENEW Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(s) 6 REVIEW & SUBMIT Application (Payment if applicable) 7 ACKNOWLEDGEMENT

Renew Expiring Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

Next > Save as Draft Save as Draft & Exit

- You can amend Primary Contact Mode, Designation, Office Tel Number, Home Tel Number, Fax Number, Mobile Number, Email, Alternative Email and choose if you want to receive status updates of licence application via SMS.
- Click <Next>.

Filer's Particulars

Note: Salutation, Name, Citizenship, Gender and Date Of Birth are taken from User Profile for your convenience. Please proceed to **Update User Profile** screen to edit these information where necessary.

Salutation * [Dropdown]

Name * [Text]

Citizenship * [Dropdown]

Gender * Male Female

Date Of Birth * [Text] [Calendar]

Primary Contact Mode * Office Tel Number Home Tel Number Mobile Number

Designation [Dropdown]

Office Tel Number [Text]

Home Tel Number [Text]

Fax Number [Text]

Mobile Number * [Text] +65

Email [Text]

Alternative Email [Text]

Tick if you prefer to receive status updates of licence application via SMS

Next > Save as Draft Save as Draft & Exit

Step 4: PROVIDE Application Details

- Update the Application Details as necessary.



Renew Expiring Licence

Registration of Precious Stones and Precious Metals Dealers (MINLAW)

1. Registration Profile

UEN	<input type="text"/>
Licence Number	<input type="text"/>
Licence Start Date	<input type="text"/>
Licence End Date	<input type="text"/>

- Enter Place of business.
- Click <Add>.
- Add on only if you have more than 1 place of business.

Note: 

- Enter only 1 Place of business even if the store occupies 2 or more adjoining units' space.
- For the Place of business, type in e.g. name of shopping mall or road name.
- If you have more than 1 Outlet Manager per Place of business, click on the specific Place of Business and enter 1 Outlet Manager particulars at a time and click <Add>. Repeat for the additional Outlet Managers.

2. Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)

Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.

Place of business *	<input type="text"/>	Level	<input type="text"/> <small>E.g. 05-01 Key in:05</small>
Postal Code *	<input type="text"/> Retrieve Address <small>Please enter your postal code and click "Retrieve Address"</small>	Unit Number	<input type="text"/> <small>E.g. 05-01 Key in:01</small>
Block/House Number	<input type="text" value="Please Select"/>	Building Name	<input type="text"/>
Street Name *	<input type="text"/>	Contact Number	<input type="text" value="SG"/>

Registration of (Multiple) Outlet Managers for each outlet

Name of outlet Manager/ person in-charge *	<input type="text"/>	ID Type *	<input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport
Contact number of outlet Manager/ person in-charge *	<input type="text" value="SG"/>	Date of Birth	<input type="text"/>
		Identification number of outlet Manager/ person in-charge *	<input type="text"/>
		Citizenship	<input type="text" value="Please Select"/>



Name of outlet Manager/ person in-charge	ID Type	DateOfBirth	Identification number of outlet Manager/ person in-charge	Citizenship	Contact number of outlet Manager/ person in-charge
No records available					



Name of the outlet	Outlet Address	Contact Number
Business 1	650388,388,BUKIT BATOK WEST AVENUE 5,5,345,GOODVIEW GARDENS	+6588888888

- Select Class of Registration that is appropriate for your business needs. You may refer to the table below, and our outline FAQ (<https://va.ecitizen.gov.sg/cfp/customerPages/mlaw/explorefaq.aspx>) to understand more on the registration tiers available.
 - Class A: The net price of every related product sold by the registered dealer is less than \$2,000 a piece.” - Registration fees of \$250 per outlet.
 - Class B: The registered dealer is allowed to sell related products of any value. - Registration fees of \$350 per outlet.

Registration Tier	Registration Condition Imposed	Registration Fees	Duration
Class A	The registration is subject to a condition that the net price of every precious stone, precious metal, precious product or asset-backed token that is or is to be sold by the registered dealer be less than \$2,000 a piece.	\$250 per outlet annually	To be renewed annually
Class B	The registered dealer is allowed to sell precious stones, precious metals, precious products or asset-backed tokens of any value.	\$350 per outlet annually	To be renewed annually

- Read and tick the checkbox to declare with the registration tier.
- Click <Proceed>.

3. Class of Registration

Please note that the class of registration granted will be subject to the Registrar's assessment and approval.

Class of Registration* Class A: The net price of e ▼

I declare that none of my product price exceed \$2,000'(message subject to changes) , this field is displayed below the New field, this field is checkbox and mandatory. Applicant cannot proceed without checking this field.

< Previous
Proceed >
Save as Draft
Save as Draft & Exit

Step 5: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT: ((!))

- For foreigners, provide the FIN/ Passport for personnel listed under No. 2.
- Each attachment is limited to 2 MB. Acceptable file formats are:
 - Work pass /Passport: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls, xlsx, doc, docx
 - Others: pdf, xls, xlsx, doc, docx

1
SELECT
Licence(s)

2
RENEW
Profile

3
ADD
General Information

4
PROVIDE
Application Details

5
UPLOAD
Supporting Document(s)

6
REVIEW & SUBMIT
Application
(Payment if applicable)

7
ACKNOWLEDGEMENT

Renew Expiring Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name	Type	Attachment	Action
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<p>acceptable file format: Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf Acceptable File Format: pdf, jpg, png Acceptable File Size: maximum: 2 MB</p>	((!))	ONLINE UPLOAD <input type="button" value="v"/>	<div style="border: 2px dashed red; padding: 5px; display: inline-block; background-color: #4CAF50; color: white;">Upload</div>
<p>Foreign Business Registry Records Only applicable for foreign business entities Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB</p>	((!))	ONLINE UPLOAD <input type="button" value="v"/>	<div style="border: 2px dashed red; padding: 5px; display: inline-block; background-color: #4CAF50; color: white;">Upload</div>
<p>Others Any other documents Acceptable File Format: pdf, xls, xlsx, doc, docx Acceptable File Size: maximum: 2 MB</p>	((!))	ONLINE UPLOAD <input type="button" value="v"/>	<div style="border: 2px dashed red; padding: 5px; display: inline-block; background-color: #4CAF50; color: white;">Upload</div>

< Previous

Next >

Save as Draft

Save as Draft & Exit

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

IMPORTANT: (!)

- Ensure that all individuals and entities in the application form confirmed that their details and declaration of investigations or convictions, bankruptcy, insolvency or liquidation; lawsuits and breach of AML/CFR requirements are correct.

Information Review

Filer's Particulars

Salutation	<input type="text"/>	Designation	<input type="text"/>
Name	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender	<input type="text"/>	Fax Number	<input type="text"/>
Date Of Birth	<input type="text"/>	Mobile Number	<input type="text"/>

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers

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- Click <PROCEED WITH PAYMENT> to make payment for the Registration Fee.


Note: 

- Payment modes include PayPal, Visa, MasterCard, American Express and Discover. Goods and Services Tax (GST) is not applicable.

Make Payment

Description	Fee Type	Fee	GST	Sub Total
PA [REDACTED] MINLAW - Registration of Precious Stones and Precious Metals Dealers R [REDACTED]	Processing Fee	[REDACTED]	Not applicable	[REDACTED]
			Grand Total	[REDACTED]





PROCEED WITH PAYMENT 

Step 7: ACKNOWLEDGEMENT


- Click VIEW RECEIPT to save and/or print the receipt.
- Click PRINT to print the submission.

Renew Expiring Licence

 **Submitted successfully: 1 application(s)** 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	R [REDACTED]	Payment Advice Number	PA [REDACTED]
Application Status	Submitted with Payment	Payment Status	STAGE1 : PAID STAGE2 : N.A. 
Submission Number	B [REDACTED]	Payment Amount(SGD)	\$ [REDACTED]
Submission Date	[REDACTED]		
Submission Name	[REDACTED]		


View your [Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

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 **VIEW RECEIPT** **PRINT** **CLOSE**